

BRAZOSPORT ISD JOB DESCRIPTION

Campus



Job Title: Campus Intervention Teacher

Reports to: Campus Principal

Dept./School: Assigned Campus

Employment Type: Exempt

Pay Grade: Teacher Scale

Days: 187

Primary Purpose:

Provide additional and supplemental content area instruction for identified At Risk students.

Qualifications:

Education/Certification:

- Valid Texas teaching certificate.
- Valid subject matter certificate.

Special Knowledge/Skills:

- Expert knowledge of classroom management, effective instructional strategies and practices
- Ability to demonstrate and develop effective practices for At Risk learners
- Ability to support program effectiveness and program compliance
- Ability to coordinate between content areas
- Ability to analyze and interpret data
- Ability to evaluate and enhance delivery of effective instructional practices
- Strong organizational, communication, public relations, and interpersonal skills
- Ability to establish and maintain relationships with campus teachers and administrators

Experience:

- At least 5 years of teaching preferred

General Employee Requirements:

- Regular attendance and punctuality
- Support and align work with the mission, vision, and beliefs of the district.

BRAZOSPORT STATEMENT OF NONDISCRIMINATION:

It is the policy of Brazosport ISD not to discriminate or engage in harassment on the basis of race, color, national origin, sex, religion, age, disability, or any other legally protected status in its educational and vocational programs, services or activities or matters related to employment as required by Title VI and Title VII of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; Age Discrimination in Employment Act; Americans with Disabilities Act, as amended; and Section 504 of the Rehabilitation Act of 1973, as amended. Inquiries regarding the Brazosport ISD non discrimination policies in the following areas should be directed to:

Students/Parents: FFH (EXHIBIT)

[District Contact for Title IX](#)

[District Contact for Americans with Disabilities Act \(ADA\) & Section 504](#)

Employment/Employees/Public: DIA (EXHIBIT)

[District Contact for Title IX, Americans with Disabilities Act \(ADA\) / Section 504](#)

Call: 979.730.7000 or Write: P.O. Drawer Z, Freeport, TX 77542

- Follow and support board policies in areas of related responsibility.
- Ensure district resources are managed effectively to maximize resources for student learning.
- Share in the development and implementation of district success plans
- Actively participate in ongoing development to improve work quality and district contribution.
- Model integrity, work ethic, and professionalism as a suitable example for BISD students.

Job Specific Requirements:

Major Responsibilities and Duties:

Instructional Management

- Provides high quality supplemental instruction for At Risk students.
- Helps teachers to analyze classroom formative assessment student data and plan for effective interventions.
- Consults frequently with classroom teachers on matters relating to instructional methods and materials.
- Recommends use of varied instructional materials including textbooks, technology, references, kits, trade books, and other materials.
- Assists classroom teachers in implementing an effective instructional program for At Risk learners.
- Assists in the evaluation of ongoing practices and makes recommendations for change.
- Works with special cases whose difficulty or complexity requires a high degree of professional skill and knowledge.
- Helps teachers to diagnose student strengths and weaknesses and to match these skills with appropriate techniques, materials, and/or technology.
- Helps teachers to implement state and district curriculum.
- Attends appropriate professional meetings and workshops to maintain proficiency and to acquire new ideas for instructional improvement. Informs administration of the effects of current and impending legislation.

Leadership

- Provides assistance and/or support as needed to students, parents and community.
- Establishes and maintains open lines of communication with parents, students, and teachers.
- Keeps school staff informed as to new developments in subject matter areas.

Policy, Reports, and Law

- Compiles, maintains, and files all physical and computerized reports, records, and other documents required.
- Complies with policies established by federal and state law, State Board of Education rule, and the local board policy.

Communications and Community Support

- Attends and participates in district meetings and communicates with campus as appropriate.

- Keeps the campus informed as to the purposes and progress of district and state instructional program(s) and requirements.
- Demonstrates awareness of district-community needs and initiates activities to meet needs.
- Responsible for properly maintaining district records, adhering to all policies set forth by the district for records maintenance and learning the records retention schedule for department records.
- Perform other duties as assigned.

Professional Growth and Development

- Seek and participate in professional development activities to improve instructional effectiveness thereby increasing student achievement.
- Participate collaboratively with colleagues to reflect on one's teaching practices.
- Stay abreast of developments in the profession and display openness to change and innovation.
- Maintain updated record of all professional development activities.
- Keep informed of and comply with state, district, and school regulations and policies.
- Attend and participate in faculty meetings and serve on staff committees as required.

Personal Growth and Work habits

- Participate as an effective team member who contributes to district, department, and content goals.
- Submit all legal documents in a timely manner as required by Federal, State, and District.
- Display proficient levels of technology applications.
- Utilize time wisely for effective management of job responsibilities.
- Meet deadlines to submit lesson plans, progress reports, grades and other documents as required by the campus/district.
- Maintain punctuality in daily work times, appointments, and meetings.
- Maintain friendly customer-service-driven interactions with all stakeholders, students, teachers, administrators, and co-workers.
- Work cooperatively with co-workers and supervisors to ensure that the goals of the school/department are met.
- Maintain a positive and professional tone in all communication (i.e. email, written, and verbal).

Working Conditions:

Mental Demands/Physical Demands/Environmental Factors:

- Tools/Equipment Used: Personal computer and peripherals; standard instructional equipment
- Posture: Prolonged standing; frequent kneeling/squatting, bending/stooping, pushing/pulling, and twisting
- Motion: Frequent walking
- Lifting: Regular light lifting and carrying (less than 15 pounds); may lift and move text books and classroom equipment
- Environment: Work inside, may work outside; regular exposure to noise



- Mental Demands: Maintain emotional control under stress; work prolonged or irregular hours
-

Revision Date: 2018

