

BRAZOSPORT ISD JOB DESCRIPTION

Campus



Job Title: Band Director

Reports to: Principal

Dept./School: Assigned Campus

Employment Type: Exempt

Pay Grade: Teacher

Days: As Assigned

Primary Purpose:

Direct and manage the instrumental music and band program at the assigned campus. Provide students with appropriate learning activities and experiences designed to help them fulfill their potential for intellectual, emotional, physical, and social growth and provide an opportunity to participate in extracurricular band. Enable students to develop competencies and skills to function successfully in society.

Qualifications:

Education/Certification:

- Bachelor's degree from an accredited college or university
- Valid Texas teaching certificate
- Demonstrated competency in instrumental music
- Current automatic external defibrillator (AED) certificate

Special Knowledge/Skills:

- Knowledge of overall operation of instrumental music program
- Knowledge of curriculum and instruction
- Knowledge of state and UIL policies governing band
- Ability to manage budget and personnel
- Ability to instruct students and manage their behavior
- Ability to interpret data
- Strong communication, public relations, and interpersonal skills

Experience:

- One year student teaching or approved internship and band directing experience

General Employee Requirements:

- Regular attendance and punctuality
- Support and align work with the mission, vision, and beliefs of the district.
- Follow and support board policies in areas of related responsibility.
- Ensure district resources are managed effectively to maximize resources for student learning.

BRAZOSPORT STATEMENT OF NONDISCRIMINATION:

It is the policy of Brazosport ISD not to discriminate or engage in harassment on the basis of race, color, national origin, sex, religion, age, disability, or any other legally protected status in its educational and vocational programs, services or activities or matters related to employment as required by Title VI and Title VII of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; Age Discrimination in Employment Act; Americans with Disabilities Act, as amended; and Section 504 of the Rehabilitation Act of 1973, as amended. Inquiries regarding the Brazosport ISD non discrimination policies in the following areas should be directed to:

Students/Parents: FFH (EXHIBIT)

[District Contact for Title IX](#)

[District Contact for Americans with Disabilities Act \(ADA\) & Section 504](#)

Employment/Employees/Public: DIA (EXHIBIT)

[District Contact for Title IX, Americans with Disabilities Act \(ADA\) / Section 504.](#)

Call: 979.730.7000 or Write: P.O. Drawer Z, Freeport, TX 77542

- Share in the development and implementation of district success plans
- Actively participate in ongoing development to improve work quality and district contribution.
- Model integrity, work ethic, and professionalism as a suitable example for BISD students.

Major Responsibilities and Duties:

Instructional Strategies

- Direct instrumental performers, including marching band, orchestra, concert band, soloists, and ensembles.
- Establish performance requirements, enforce academic requirements, and verify each student's eligibility to participate in band.
- Provide for band participation at extracurricular events, including concerts, football games, pep rallies, parades, and UIL.
- Support band booster club activities.
- Develop and implement plans that fulfill the requirements of the district's curriculum program and show written evidence of preparation as required. Prepare lessons that reflect accommodations for individual student differences.
- Plan and use appropriate instructional and learning strategies, activities, materials, and equipment that reflect understanding of the learning styles and needs of students assigned. Present subject matter according to guidelines established by the Texas Education Agency, board policies, and administrative regulations.
- Work cooperatively with special education teachers to modify curricula as needed for special education students according to guidelines established in Individual Education Plans (IEP).
- Work with other members of the staff to determine instructional goals, objectives, and methods according to district requirements.
- Obtain and use evaluative findings (including student achievement data) to determine program effectiveness and ensure that program renewal is continuous and responds to student needs.

Student Growth and Development

- Conduct ongoing assessments of student achievement through formal and informal testing.
- Be a positive role model for students and support the mission of the school district.

Classroom Management and Organization

- Create an environment conducive to learning and appropriate for the physical, social, and emotional development of students.
- Manage student discipline in accordance with the Student Code of Conduct and student handbook.
- Accompany and supervise students on out-of-town trips activities and arrange transportation, lodging, and meals for out-of-town events.
- Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities.



Communication

- Use effective communication skills to present information accurately and clearly.
- Establish and maintain a professional and cordial relationship with colleagues, students, parents, and community members.
- Adhere to local, state, and federal guidelines regarding confidentiality.
- Establish and maintain open communication by conducting conferences with students, parents, and other staff members.
- Respond to parent phone calls/messages in a timely manner.

Budget and Inventory

- Develop and administer a budget based on documented program needs and ensure that operations are cost effective and funds are managed wisely.
- Coordinate fundraising activities and manage funds.
- Maintain current inventory of all fixed assets related to the program.
- Oversee cleaning, repairing, and storing of all instruments and equipment.
- Compile, maintain, and file all reports, records, and other documents required.

Professional Growth and Development

- Seek and participate in professional development activities to improve instructional effectiveness thereby increasing student achievement.
- Participate collaboratively with colleagues to reflect on one's teaching practices.
- Stay abreast of developments in the profession and display openness to change and innovation.
- Maintain an updated record of all professional development activities.
- Keep informed of and comply with state, district, and school regulations and policies.
- Attend and participate in faculty meetings and serve on staff committees as required.
- Comply with federal and state laws, State Board of Education rule, UIL rules, and board policy in the band area.

Personnel Management

- Assist with recruitment, selection, training, supervision, and evaluation of assistant band directors.

Personal Growth and Work habits

- Participate as an effective team member who contributes to district, department, and content goals.
- Submit all legal documents in a timely manner as required by Federal, State, and District.
- Display proficient levels of technology applications.
- Utilize time wisely for effective management of job responsibilities.



- Meet deadlines to submit lesson plans, progress reports, grades and other documents as required by the campus/district.
- Maintain punctuality in daily work times, appointments, and meetings.
- Maintain friendly customer-service-driven interactions with all stakeholders, students, teachers, administrators, and co-workers.
- Work cooperatively with co-workers and supervisors to ensure that the goals of the school/department are met.
- Maintain a positive and professional tone in all communication (i.e. email, written, and verbal).

Working Conditions:

Mental Demands/Physical Demands/Environmental Factors:

Tools/Equipment Used: Personal computer and peripherals; standard instructional equipment; automated external defibrillator (AED)

Posture: Prolonged standing; frequent kneeling/squatting, bending/stooping, pushing/pulling, and twisting

Motion: Frequent walking/marching

Lifting: Regular moderate lifting and carrying (15–44 pounds); may lift and move musical instruments

Environment: Work outside and inside; exposure to extreme temperatures (hot, cold, and inclement weather), humidity, and prolonged sunlight; work on uneven or slippery surfaces; frequent exposure to noise

Mental Demands: Maintain emotional control under stress; work prolonged or irregular hours; frequent district and statewide travel

This document describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Revision Date: 2026

