
Brentwood School District

Vacancy Announcement



2221 High School Drive
Brentwood, Missouri 63144
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Head Track and Field Coach *Brentwood High School*

Brentwood School District is a highly rated public education system located in the heart of St. Louis County which includes the City of Brentwood and portions of surrounding areas. The district covers just over two square miles, encompassing suburban neighborhoods, major retail areas, and businesses. Just minutes away from the County seat, major universities, parks, and other community resources, Brentwood offers small community charm with big city resources and attractions.

As the “Home of the Eagles,” Brentwood School District offers high-quality programs, resources, and opportunities to adapt to the ever-changing needs of students and families. The district’s five schools collectively enroll more than 800 students who compete nationally with their peers in academics, athletics, and extracurricular activities.

Description

JOB/POSITION SUMMARY: The Brentwood School District seeks a dynamic, student-centered Head Track and Field Coach who is committed to the success of each student-athlete and the school athletic program as a whole.

REPORTS TO: Building Athletic Director

Qualifications

EDUCATION AND/OR EXPERIENCE:

- Bachelor degree from an accredited college/university OR successful experience serving as a MSHSAA approved non-faculty assistant football coach for a minimum of 2 years required
- In-depth knowledge of football rules, regulations, and techniques
- Experience working with student athletes is preferred

CERTIFICATES/LICENSES:

- MO State Teacher Certificate or Substitute Teacher Certificate issued from DESE required
- Successful completion of a Sports First Aid and CPR/AED course/training prior to coaching and renewed every two years
- Successful completion of a Concussion in Sports Course, and review of current concussion information yearly
- Successful completion of the MSHSAA Sport-Specific Online Rules Review and Test each season

Terms of Employment

SHIFT TYPE:	Seasonal
CALENDAR:	Based on the athletic calendar
SALARY:	Annual salary ranging from \$4530 - \$5484, depending on experience
BENEFITS ELIGIBILITY:	No

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- **COACHING RESPONSIBILITIES**
 - Leads coaching staff and players by exhibiting a self-directed commitment to a successful program
 - Provides formal and informal feedback to assistant coaches and conducts annual summative evaluations
 - Leads teams to perform to the maximum skill level of individual players, providing ongoing feedback to players regarding individual growth and development
 - Foster team improvement and growth by preparing the student athletes with the skills to run offensive and defensive plays and the knowledge to analyze strategies of opponents
 - Models positive and encouraging coaching techniques, and provides assistant coaches and athletic volunteers with feedback regarding their interactions with student athletes, and families
 - Promotes the program in the community through media and district communications outlets
 - Demonstrates an appreciation of cultural diversity, a commitment to on-going development, and a desire to become an integral part of the whole school community

- **PROFESSIONAL RESPONSIBILITIES**
 - Demonstrates a sense of professional responsibility, including consistent attendance
 - Maintains confidentiality regarding staff/student information
 - Maintains inventory of all school equipment, uniforms, etc. and submits orders when necessary
 - Distributes, collects, and submits necessary fines for athletic equipment issued to student athletes
 - Supervises students in all areas of the school grounds and off school grounds when involved in school activities, including on buses, off campus athletic events, and in the locker room
 - Demonstrates concern regarding the safety and welfare of student-athletes and takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities
 - Reports incidents (e.g. fights, suspected child abuse, suspected substance abuse, etc.) for the purpose of maintaining personal safety of students, providing a positive learning environment and adhering to education code and school policies
 - Responds to emergency situations for the purpose of resolving immediate safety concerns and/or directing to appropriate personnel for resolution
 - Responds to inquiries from a variety of sources (e.g. students, teachers, parents, administrators, etc.) for the purpose of resolving issues, providing information and/or direction
 - Prepares an end of season report of team performance and participation, season successes and challenges, and overall reflections of the season
 - Completes other duties as assigned by building or district administration

Knowledge/Skills/Abilities Required

The requirements described below are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

COMMUNICATION SKILLS:

- Ability, both orally and in writing, to present information effectively and respond appropriately to questions and concerns from individuals, administrators, parents, and students
- Ability to effectively communicate with diverse groups

- Demonstrates positive interpersonal relationships and effective communication with students, coaching staff, parents, and community

REASONING ABILITY:

- Ability to define and solve problems, collect and analyze data, establish facts, and draw valid conclusions
- Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form and to understand abstract and concrete concepts
- Ability to use available information and prioritize multiple responsibilities and meet various deadlines

TECHNICAL SKILLS:

- Working knowledge of basic digital platforms- email, Google.

OTHER SKILLS AND ABILITIES:

- Ability to perform duties with awareness of district policies and procedures
- Ability to work effectively with other coaches/sponsors, supervisors, and the overall school community to design, monitor, and achieve collective goals

PHYSICAL REQUIREMENTS:

- The employee must speak, stand, talk, walk, see, hear, and sit for long periods of time on a regular basis
- The employee is occasionally required to climb, stoop, kneel, crouch, or crawl
- The employee must occasionally lift and/or move up to 50 pounds such as weights and athletic equipment
- The employee must frequently bend, reach above the head, as well as forward, and use fine motor skills
- Specific vision abilities required by this job include close vision, distance vision, peripheral vision, and the ability to read small print
- Extensive physical activity is required to model, demonstrate, and participate in athletic techniques and overall fitness process (stretching, jumping, kicking, climbing)

ENVIRONMENTAL CONDITIONS:

- The noise level will be very loud and require projection of voice to model, demonstrate, and participate in communication during crowded athletic events and practices
- The work environment includes inside and outside athletic fields, gyms, and buildings
- Traveling on school buses to athletic events is necessary

All Candidates must attach the following documents to your application: Letter of interest, resume, and the contact information for at least 3 references (including your current supervisor)

EOE. Brentwood School District is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, gender, gender identity, sexual orientation, national origin, age, veteran status, mental or physical disability, or any other basis prohibited by statute in its programs and activities. If you have special needs addressed by the Americans with Disabilities Act (ADA) or for assistance with any phase of the application process, please contact the Office of Human Resources at (314) 962-4507 x. 6016 or RelayMO711 or 1-800-735-2966.