

POSITION TITLE: SMS Choir Accompanist
REPORTS TO: Building Principal, Scranton Middle School (SMS)
SALARY/BENEFITS: \$20/hour

FSLA: Non-Exempt
GROUP: EDUStaff, LLC
UPDATED: September, 2025
SCHEDULE: Up to 20 hrs/wk
M-F, 7:30-11 AM

COMMUNITY AND SCHOOL DISTRICT DESCRIPTION

The Brighton Area Schools is an award-winning school district housed within the flourishing community of Brighton Michigan. Brighton is a vibrant community with a quaint downtown that is filled with restaurants, shops and community spirit. We are blessed as a school district to be part of this community and their unwavering support for our schools. The school district has approximately 6,000 students.

AFFILIATION

1. Contracted through EDUStaff, LLC
2. Must be enrolled with EDUStaff, LLC (<https://www.edustaff.org>)

QUALIFICATIONS

1. Confidently play piano: strong sight-reading skills across classical, musical theater, and popular genres
2. Share a genuine passion for music, education, and working with young teens
3. Ability to take direction
4. Possess good time management and organizational skills
5. Willingness to be self-directed and the ability to improvise
6. Accompanist experience, preferred
7. History of collegiate music experience, preferred
8. Experience in secondary choir preferred

PERFORMANCE RESPONSIBILITIES

Qualified candidates will assist the Choir Director/Teacher with daily tasks, including but not limited to:

1. The specialist will be expected to be available for school performances, including but not limited to:
 - a. Fall, Winter, Festival, and Spring Concerts (evening),
 - b. District Solo and Ensemble Festival,
 - c. Musical Rehearsals in preparation for a musical performed with accompaniment tracks,
 - d. Provide accompaniment for the school musical (March–April), and
 - e. Remain flexible for new opportunities throughout the year.
2. Support daily rehearsals by giving pitches, playing parts repeatedly, and collaborating closely with directors and students.
3. Perform with passion and energy, bringing musicality and excitement to rehearsals and performances.
4. Assist students as an accompanist for school performances
5. Partner with directors to create memorable, inspiring experiences that help students discover and share their passion for music.
6. Contribute beyond playing by assisting with organizational tasks that support the program's success.
7. Assist the teacher with daily routines including attendance, organizing and collecting music, etc.
8. Help set up, clean up, and organize the classroom daily for rehearsals.
9. Engage with students, parents, and colleagues in a friendly and collaborative manner.
10. Build positive relationships with students, parents, volunteers, boosters, and fellow performing arts staff to foster a family-like environment.

ESSENTIAL FUNCTIONS

Note: The following duties and responsibilities are deemed to be "essential functions" in terms of the Americans With Disabilities Act or ADA. The requirements listed below are representative of the knowledge, skill, and/or ability required to perform this job successfully; an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The statements below are intended to describe the general nature and level of work being performed by a person in this position. They are not to be construed as an exhaustive list of all duties that may be performed by such a person.

- Supports the health, wellness needs, and social skills of students.
- Supports age appropriate developmental skills
- Creates regular communication as needed.
- Attends meetings and workshops as needed.
- Maintains a welcoming environment.
- Complete and maintain all required paperwork, reports, receipts and student records in accordance with Brighton Area Schools' system of operation and submit them in a timely and professional manner.
- Maintain a continuous updating of knowledge and experience related to position
- Maintain educational and other credentials as necessary.
- Possess knowledge of Brighton Area Schools' organization, mission, and philosophy.
- Works collaboratively with all staff who support children in our program.

ADDITIONAL DUTIES

- Performs other duties deemed appropriate and as assigned by the building Principal or designee.

OTHER KNOWLEDGE, SKILLS and/or ABILITIES

Note: The qualifications listed above are guidelines for selection purposes; alternative qualifications may be substituted if sufficient to perform the duties of the job.

REQUIRED

1. Strong written and verbal communication skills.
2. General knowledge of grade level and/or subject area requirements and regulations.
3. Ability to maintain the confidentiality of sensitive information.
4. Ability to negotiate conflict and resolve emotionally charged situations.

PREFERRED

1. Knowledge of the school district and community.
2. General knowledge of computer hardware and software.

LANGUAGE SKILLS

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.

REASONING ABILITY

Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

PHYSICAL DEMANDS

Note: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit, use hands to perform tasks, talk, and hear. The employee is occasionally required to stand, walk; reach with hands and arms, and crouch. The employee must occasionally lift and/or move up to 30 pounds. Specific vision abilities required by this job include close vision, and ability to adjust focus, especially due to concentration on a computer screen and small numbers.

WORK ENVIRONMENT

- The noise level in the work environment is usually loud and is a standard acceptable level for this environment.

Brighton Area Schools does not discriminate on the basis of race, color, national origin, sex, (including sexual orientation or transgender identity), disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information, or any other legally protected category (collectively, "Protected Classes"), in its programs and activities, including employment opportunities. Inquiries regarding non-discrimination policies should be directed to the Assistant Superintendent of Human Resources.