



Job Title: Specialist, Fine Arts

Wage/Hour Status: Exempt

Reports to: Director of Fine Arts

Pay Grade: 204 **Duty Days:** 212

Dept/School: Department of Fine Arts

Date Revised: 05/26

Primary Purpose:

To actively work with the Director of Fine Arts in the organization, administration, and evaluation of the visual and performing arts for the District.

Qualifications:

Bachelor's Degree in a field of fine arts, or comparable experience
Valid Texas Teacher's Certificate in a fine arts discipline
Music experience preferred

Experience:

Minimum of 3 years of fine arts classroom teaching experience required
Minimum of 3 years of music teaching experience preferred

Special Knowledge/Skills:

Demonstrates strong interpersonal skills
Exhibits strong written and oral communication skills
Extensive knowledge of research-based curriculum and instructional practices
Ability to observe and advise teachers in appropriate instructional practices
Follow district policies and procedures
Strong presentation skills and experience developing and presenting professional development
Work cooperatively with others and maintain a positive attitude in the work environment
The capability to use good judgment in problem-solving and decision-making

Major Responsibilities and Duties:

1. Instructional and Program Duties
 - a. Work with our teams to develop, promote, and support a curriculum that fosters each child's sense of self-worth and critical thinking skills, aligned with the Texas Essential Knowledge and Skills (TEKS) and the Bryan ISD mission.
 - b. Use evaluation data for program improvement.
 - c. Assist the Director in the organization and supervision of new and/or innovative fine arts programs for the District.
 - d. Work with fine arts teachers on educational and administrative procedural needs of their programs.
 - e. Assist in making travel arrangements for all fine arts student groups, as required.
 - f. Assist in the planning and management of district-wide fine arts activities.
 - g. Arrange for professional development, workshops, clinics, and staff meetings designed to improve instruction.
 - h. Review and evaluate the latest developments in the fine arts.
 - i. Collaborate with principals, teachers, and parents to coordinate a strong fine arts program.
 - j. Provide foundational support to our 6th-grade teachers to strengthen the foundation for our 7-year art, music, and theatre programs.
 - k. Work with Lead Teachers to coordinate meetings and align curriculum, and to meet state-level requirements for recognition.
2. Personnel Management

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- a. Assist the Director with the recruitment, selection, and training of personnel.
- 1. Community Relations
 - 1. Articulate the district's mission, instructional philosophy, and curriculum implementation strategies to the community and solicit its support in realizing the district's strategic plan.
 - 1. Demonstrate awareness of district community needs and initiate activities to address them.
- 2. Other
 - 1. Perform other functions assigned by the Administrator and/or supervisor.

Supervisory Responsibilities:

Lead Teachers

Mental Demands/Physical Demands/Environmental Factors:

Maintain emotional control under stress. Occasional district and statewide travel, frequent, prolonged, and irregular hours. Frequent walking, climbing, bending, stooping, and reaching. Some exposure to extreme heat or cold weather.

Bryan ISD is an equal employer. All applicants are considered for all positions without regard to race, color, national origin, religion, sex, marital or veteran status, medical condition, or disability, or any other legally protected reason.

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Employee's Signature: _____

Date: _____