



Job Title: Teacher

Wage/Hour Status: Exempt

Reports to: Campus Principal

Date Revised: 4/2026

Dept./School: Assigned Campus

Primary Purpose:

Provide students with appropriate learning activities and experiences in the assigned core academic subject to help them fulfill their potential for intellectual, emotional, physical, and social growth. Enable students to develop competencies and skills to function successfully in society.

Qualifications:

Education/Certification:

Bachelor's degree from an accredited university required

Valid Texas teaching certificate with required endorsements or related training and work experience for certification waivers for certain positions under the District of Innovation Plan (DOI)

Demonstrated competency in the core academic subject area assigned

[Physical Education Teachers: Current automated external defibrillator (AED) and cardiopulmonary resuscitation (CPR) certificate]

Special Knowledge/Skills:

Knowledge of the academic subject(s) assigned

Knowledge of curriculum and instruction

Ability to instruct students and manage their behavior

Strong organizational, communication, and interpersonal skills

Experience:

Student teaching, approved internship, or related work experience

Major Responsibilities and Duties:

Instructional Strategies

- Develop and implement lesson plans that fulfill the requirements of the district's curriculum program and show written evidence of preparation as required. Prepare lessons that reflect accommodations for differences in individual students and their learning styles
- Plan and use appropriate instructional and learning strategies, activities, materials, equipment, and technology that reflect understanding of the learning styles and needs of students assigned and present subject matter according to guidelines established by the Texas Education Agency, board policies, and administrative regulations.

- Work cooperatively with special education teachers to modify curricula as needed for special education students, in accordance with guidelines established in Individual Education Plans (IEPs).
- Work with other staff members to determine instructional goals, objectives, and methods in accordance with district requirements.
- Plan and assign work to instructional aide(s) and volunteer(s), and oversee completion.

Student Growth and Development

- Conduct ongoing assessment of student achievement through formal and informal testing.
- Assume responsibility for extracurricular activities as assigned. Sponsor outside activities approved by the campus principal.
- Be a positive role model for students; support the mission of the school district.

Classroom Management and Organization

- Create a classroom environment conducive to learning and appropriate for the physical, social, and emotional development of students.
- Manage student behavior in accordance with the Student Code of Conduct and the student handbook.
- Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
- Assist in selecting books, equipment, and other instructional materials.
- Compile, maintain, and file all reports, records, and other documents as required.

Communication

- Establish and maintain a professional relationship and open communication with parents, students, colleagues, and community members.

Professional Growth and Development

- Participate in staff development activities to improve job-related skills.
- Comply with state, district, and school regulations and policies for classroom teachers.
- Attend and participate in faculty meetings, scheduled PLCs, and serve on staff committees as required.

Supervisory Responsibilities

- Direct the work of assigned instructional aide(s).

Other

- Follow district safety protocols and emergency procedures.
- Perform other duties as assigned.

Mental Demands/Physical Demands/Environmental Factors:

- Tools/Equipment Used: Personal computer and peripherals; standard instructional equipment; *[P.E. teachers: automated external defibrillator (AED)]*
- Posture: Prolonged standing; frequent kneeling/squatting, bending/stooping, pushing/pulling, and twisting
- Motion: Frequent walking
- Lifting: Regular light lifting and carrying (less than 15 pounds); may lift and move textbooks and classroom equipment
- Environment: Work inside, may work outside; regular exposure to noise
- Mental Demands: Maintain emotional control under stress; work prolonged or irregular hours

This document describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Reviewed by: _____

Date: _____

Received by: _____

Date: _____