

**ISD # 191 Job Description
(TCHRSPEE)
JOB TITLE: Speech Pathologist**

Exempt (Y/N): Yes

DATE: October 5, 2006

DEPARTMENT: Individualized Student Services

OCC NUMBER: 1476

SUPERVISOR: Director of Individualized Student Services

SUMMARY: Provides speech and language therapy to children from birth to 21 year old students by performing the following duties:

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following: (Other duties may be assigned)

Plans, organizes, and conducts therapy sessions to help students achieve objectives stated on their Individual Education Plan (IEP) or Individual Family Support Plan (IFSP). This is done on an individual basis as well as in a classroom setting.

Conducts and documents full initial and 3-year speech-language evaluations.

Develops and maintains IEPs and IFSPs by direct consultation with parents, teachers, and staff.

Participates and/or facilitates Child Study Team meetings, initial staffing, evaluation results reporting, annual and initial IEP meetings, general team functioning; coordinates services with Special Education and other staff.

Maintains records, IEP reviews, conference logs, due process forms, third party billing, and any paperwork specific to speech/language area.

Conducts home visits encompassing Special education support for students in Early Childhood Special Education..

Participates in professional organizations.

SUPERVISORY RESPONSIBILITIES: This position has no supervisory responsibility aside from voluntary consent to supervise student teachers in speech or someone completing their clinical fellowship year.

QUALIFICATION REQUIREMENTS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE: Master's degree in Speech/Language Pathology.

LANGUAGE SKILLS: Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from parents, teachers, and the general public.

MATHEMATICAL SKILLS: Ability to work with mathematical concepts such as probability

and statistical inference. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

REASONING ABILITY: Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

CERTIFICATES, LICENSES, REGISTRATIONS:

MN teaching license in Communication Disorders
Certificate of Clinical Competence from ASHA

OTHER SKILLS and ABILITIES:

- Writing skills
- Computer skills in word processing and data processing
- Experience with multi-age groups
- Ability to maintain regular attendance
- Interpersonal skills, including ability to work well with others, being polite, helpful, courteous and compassionate
- Ability and willingness to follow District rules and policies
- Ability and willingness to follow directives from supervisors

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit; use hands to finger, handle, or feel objects, tools, or controls; and talk. Speech Pathologists must have normal hearing within throughout the speech spectrum. The employee is occasionally required to stand, walk, and reach with hands and arms. The employee must regularly lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually quiet.