



The CITY OF BURNSVILLE
Invites applications for the position of:

Concession Attendant/Skate Guard

An Equal Opportunity Employer

OPENING DATE: 09/1/2020
CLOSING DATE: Open Until Filled
STARTING SALARY: \$ 10.00 - \$ 10.40
SALARY RANGE: \$ 10.00 - \$ 11.20

DESCRIPTION:

Involves the control of public skating sessions, includes pro shop sales, renting skates, sharpening skates, working with food products, selling concession stand items, and general janitorial work.

ESSENTIAL JOB FUNCTIONS:

1. Control public skating sessions by following established guidelines, rules and regulations both on and off the ice.
2. Pro shop sales, skate rental and sharpening.
3. Prepare food for concession stand.
4. Operate concession stand equipment, including but not limited to popcorn machine, hot dog machine and coffee machine.
5. Operate Point of Sale register, accurately count and handle monies. Daily deposits.
6. Do general janitorial tasks after public skating, high school games, and/or tournaments throughout building or in concession stand.
7. Perform and accept other duties and responsibilities as assigned by the LTS Coordinator/Concession Stand Manager and/or night/weekend maintenance staff.

KNOWLEDGE/SKILLS/ABILITIES:

- Ability to deal calmly and courteously with the public and fellow employees.
- Ability to handle and count monies.
- Ability to operate telephone, slush machine, popcorn machine, cash register & copy machine on a continuous basis.
- Ability to stand/walk/skate/balance on a continuous basis.
- Ability to bend/stoop/twist/kneel on an occasional basis.

- Ability to climb stairs on an occasional basis.
- Ability to lift up to 20 lbs. on an occasional basis.
- Ability to see, hear, read, perform simple math and eye/foot coordination on a continuous basis.

MINIMUM QUALIFICATIONS:

- 16 years of age or older.

DESIRABLE QUALIFICATIONS:

- Strong skating background
- Lift up to 20 lbs.

EXAMINATION:

- Training and Experience Rating
- Oral Interview
- Other testing as appropriate
- Must pass a background check

APPLICATIONS MUST BE FILED ONLINE AT:

www.burnsvillemn.gov/jobs

OUR OFFICE IS LOCATED AT:
100 Civic Center Parkway
Burnsville, MN 55337
P: 952-895-4477