



The CITY OF BURNSVILLE  
Invites applications for the position of:

# Seasonal Maintenance I Horticulturist/Gardener

An Equal Opportunity Employer

---

**OPENING DATE:** 2/22/2021

**CLOSING DATE:** Open Until Filled

**SALARY RANGE:** \$ 12.20/hr. – \$ 13.79/hr.

---

**JOB DESCRIPTION:** To provide entry-level horticultural and maintenance services to the City's flowers, hanging baskets, shrubs, trees and landscape beds. Follows horticulture industry standard safety practices involving ergonomics, equipment, and personal protection equipment. This job will require some weekend work.

**ESSENTIAL JOB FUNCTIONS:**

1. Performs varied maintenance services in all City property:
  - Maintains hanging baskets
  - Pruning perennials and shrubs
  - Planting landscape beds
  - Removal and replacement of plant materials
  - Maintaining shrub, flowers and landscape beds
  - Fertilizing, Watering, weeding and mulching
  - Work with volunteers
2. Operates motorized and non-motorized equipment in a proficient and safe manner in the maintenance of City property and performs daily maintenance on same equipment as assigned, such as:
  - Pickup trucks
  - Utility vehicle used for watering or hauling
  - Various hand tools
  - Power tools
2. Coordinate work of summer seasonal employee(s)

**KNOWLEDGE/SKILLS/ABILITIES:**

- Knowledge of plant materials and their maintenance requirements.
- Knowledge of safe operation of various equipment.
- Ability to provide varied services necessary for the proper maintenance of City property.
- Ability to follow established safety practices so that personal time loss and/or property loss accidents are avoided.
- Ability to communicate effectively with all internal and external customers.
- Ability to respond willingly to varied work assignments and flexible working hours.
- Ability and willingness to learn new job skills and tasks as assigned.

- Ability to establish and maintain effective working relationship with staff and other city departments.
- Ability to perform strenuous work for extended periods of time in all temperature extremes.

#### **PHYSICAL DEMANDS:**

- Must be able to lift over 50 pounds occasionally from the floor to waist level
- On a frequent basis must be able to stand and/or walk
- On a frequent basis must be able to bend, twist/rotate
- On a frequent basis must be able to climb in and out of equipment cabs at an estimated height of 33 inches.
- On a frequent basis must be able to sit and operate equipment.
- On a frequent basis must be able to maintain balance when working off a ladder or bucket truck at a height of 8 feet or higher.
- On a continuous basis must be able to coordinate use of hands and eyes in operation of equipment.
- Ability to work with arms extended and bent on occasion.

#### **ENVIRONMENTAL CONDITIONS:**

- Environmental conditions to include operating equipment under adverse weather conditions, extreme heights, and extremes of noise and vibration. Fumes and dust may be present while performing job responsibilities.
- Hazard conditions to include moving parts on equipment and machines.
- Hazard materials to include skin irritants, lung irritants, odors/toxic fumes, chemicals, and electrical radiation and hazard materials.
- Hazard conditions working along street boulevards and medians where fumes, dust and noise are present.

#### **MINIMUM QUALIFICATIONS:**

- High School graduate or G.E.D. required.
- Must possess a valid Driver's License.
- Must be available to work some weekends.
- Must be able to lift over 50 pounds occasionally from the floor to waist level.

#### **DESIRABLE QUALIFICATIONS:**

- Experience in landscape maintenance of annuals and perennials.

#### **EXAMINATION:**

- Training and Experience Rating
- Oral Interview
- Other testing as appropriate
- Final candidate must successfully pass background check

---

APPLICATIONS MAY BE FILED ONLINE AT:

[www.burnsvillemn.gov/jobs](http://www.burnsvillemn.gov/jobs)

OUR OFFICE IS LOCATED AT:  
100 Civic Center Parkway  
Burnsville, MN 55337  
P: 952-895-4477