



The CITY OF BURNSVILLE
Invites applications for the position of:

Natural Resources Asst./Intern

An Equal Opportunity Employer

OPENING DATE: 2/22/2021
CLOSING DATE: 3/21/2021
STARTING SALARY: \$14.00/hour

DESCRIPTION:

This position will assist in maintaining and monitoring the City's natural areas. This will involve extensive field work in a variety of habitats, including prairies, oak savannas and wetlands. The job also includes landscaping work to maintain raingardens and native plant demonstration gardens. Work will include herbicide spot spraying, weeding, biweekly water quality monitoring, natural resources data collection, and computer data entry. Other duties may include planting, seeding, public education, controlling buckthorn, and working on various other natural resources projects.

HOURS: This is a thirteen week (520 hours) seasonal position. Expected hours are Monday-Friday 7:00 a.m. – 3:30 p.m., 40 hours per week.

ESSENTIAL JOB FUNCTIONS:

1. Control invasive plant species in City natural areas through herbicide spraying, hand weeding, weed whipping, brush cutting and other techniques.
2. Maintain appearance and function of City raingardens and native plant demonstration gardens through herbicide spraying, hand weeding, mulching and other techniques.
3. Water quality monitoring
4. Limited work interacting with, educating or directing volunteers, school groups, nature walk attendees and private citizens
5. Collect natural resources data through plant surveys and water quality sampling.
6. Perform other duties as assigned.

KNOWLEDGE/SKILLS/ABILITIES:

- Ability to identify common native plants and weeds/invasive species in various stages of growth.
- This position involves working outside for the majority of each day. Must be willing to perform field work in inclement weather and maneuver in varied terrain while maintaining a positive attitude.
- Must be willing to use herbicide to control invasive plant species and demonstrate safe application practices always. Training provided.
- On an occasional basis must be able to lift up to 40 pounds.
- Ability to perform landscaping duties such as mulching, hand weeding, weed whipping, and edging repair.

- Ability to use data management and word processing programs (including Excel, Word, and other Microsoft Office products).
- Ability to carefully and accurately collect and record data.
- Ability to work in a small team environment with varied levels of supervision.
- Comfortable interacting with park visitors about habitat management activities and current environmental issues.

MINIMUM QUALIFICATIONS:

- Minimum age 18
- Valid Driver's License
- Working towards or has obtained a degree in natural resources, environmental science, biology or related field.
- Must be able to lift 40 pounds.
- Must be willing to perform field work in inclement weather and maneuver in varied terrain while maintaining a positive attitude.

DESIRABLE QUALIFICATIONS:

- Experience controlling invasive plants or other habitat management activities.
- Experience gardening or landscaping.
- Experience using GPS for marking field locations.
- Experience using water quality monitoring equipment.
- Ability to work on occasional weekend or evening events.
- Interest in Minnesota plant communities and native habitat management.

EXAMINATION:

- Training and Experience Rating
- Oral Interview
- Final candidate must successfully pass background check.

APPLICATIONS MAY BE FILED ONLINE AT:

www.burnsvillemn.gov/jobs

OUR OFFICE IS LOCATED AT:
100 Civic Center Parkway
Burnsville, MN 55337