



The CITY OF BURNSVILLE
Invites applications for the position of:

Police Officer

An Equal Opportunity Employer

OPENING DATE:	4/5/2021
CLOSING DATE:	4/25/2021
STARTING SALARY:	\$32.0423/hr. - \$41.1462/hr. (2020 rates. Negotiations for 2021 contract are in progress)

The City of Burnsville is seeking to fill the position of Police Officer. This position performs police services to achieve the effective protection of lives and property.

ESSENTIAL JOB FUNCTIONS:

- Responds on or off duty to police calls and/or emergencies as directed.
- Deters and detects unlawful activities by effective police work. Including patrolling assigned areas, checking for suspicious activities, actively seeking wanted persons or property.
- Responds to and effectively handles police calls for assistance. Properly investigates complaints, maintains order in disputes.
- Responds to and handles medical and police emergencies. Provides rescue help and emergency first aid treatment as necessary. Provides support to Fire Department personnel as necessary and as directed by supervisors.
- Apprehends violators. Performs investigation work, including the identification and gathering of evidence, questioning victims, suspects and witnesses, following up on related leads, etc. Arrests and processes suspects, documents evidence, appears and/or testifies in court as required. Also serves subpoenas as directed.
- Monitors and ensures proper flow of traffic. Directs traffic as needed, reports hazardous conditions, gives warnings and issues citations. Also enforces parking ordinances, reports abandoned or damaged vehicles, and assists stranded motorists.
- Investigates and prepares reports on traffic accidents as directed. Gathers evidence from drivers and witnesses, prepares diagrams of the scene and reports for police records.
- Maintains effective community relations. Includes answering questions, provide directions and prompt assistance as needed, and participates in public relations activities as directed. Handles all other crime prevention duties as assigned.
- Improves and maintains individual police skills, including physical conditioning. Stays abreast of developments in the police field and changes in related laws and ordinances.

- Ensures proper maintenance and safe operation of assigned vehicles and equipment. Reports damage, loss or improperly operating equipment to an immediate supervisor.
- Keeps superior officer advised of developments and performs other duties as assigned.

KNOWLEDGE/SKILLS/ABILITIES:

- Working knowledge of city ordinances and state and federal laws including rules of evidence
- Technical knowledge and ability to perform standard operating procedures required in daily law enforcement operations
- Ability to effectively utilize human relations skills and abilities in resolving disputes and similar problems through verbal and non-verbal communication
- Ability to communicate ideas and explanations clearly in English, both orally and in writing
- Ability to adapt and react quickly to reasonable change and changing circumstances
- Ability to work professionally with other employees and to deal with the public in a friendly, tactful manner
- Ability to evaluate situations, innovate, improvise as necessary, and to adapt in a timely fashion
- Ability to sit and stand for long periods of time
- Ability to chase suspects on foot over all types of ground conditions and over fences/walls
- Ability to make arrests if an offender is resisting
- Ability to administer first aid and assist the Fire Department as necessary
- Ability to assist in caring and lifting a stretcher with a person
- Ability to be cardiovascularly fit for rapid stair climbing and other situational needs
- Ability to have good grip strength to handle equipment, weapons, and suspects
- Ability to drive a squad car at normal and high speed
- Ability to balance self while handling weighted equipment
- Ability to lift or carry equipment from floor to overhead
- Ability to kneel/crouch balanced without support
- Ability to crawl about on hands and knees with weight on your back
- Ability to push/pull objects using total body movements
- Ability to walk long distances
- Ability to move around with 30 pounds weighted gear and a variety of weighted equipment or an injured person
- Ability to hear within normal hearing range and good comprehension skills to follow directions
- Ability to have good visual acuity to read gauges, shooting and investigating scenes
- Ability to work under stress/pressure

WORKING CONDITIONS:

- Employees will be required to do sustained physical work, in all types of weather
- Work around mechanical, chemical, and electrical hazards
- Work around noise
- Working around moving objects and people
- Vibration
- Hazardous waste
- Odors/toxic fumes
- Lung/skin irritants
- Wet/damp surfaces
- Infectious diseases, needles, body fluids, blood borne pathogens
- Uneven surfaces
- Rotating Shifts - Work days, evenings and nights

MINIMUM QUALIFICATIONS:

- Must have a valid Minnesota Peace Officer License or be eligible to be licensed in the State of Minnesota by the start date.
- Bachelor's Degree.
- Must have a valid Driver's License or be eligible to be licensed in the State of Minnesota.
- Must be a non-smoker.

DESIRABLE QUALIFICATIONS:

- Bilingual or ASL

EXAMINATION:

- Oral Interviews
- Other testing as appropriate
- Final candidate must successfully pass a public safety background, medical/drug and psychological tests.

APPLICATIONS MUST BE FILED ONLINE AT:

www.burnsvillemn.gov/jobs

OUR OFFICE IS LOCATED AT:
100 Civic Center Parkway
Burnsville, MN 55337
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