



The CITY OF BURNSVILLE  
Invites applications for the position of:

# MARKET GARDEN SUPERVISOR (Seasonal/Part-Time)

An Equal Opportunity Employer

**OPENING DATE:** 04/05/2021  
**CLOSING DATE:** Open Until Filled  
**STARTING SALARY:** \$16.00/hour

**DESCRIPTION:** The Garden Site Manager shall provide site management of the City's new Community/Market Garden and Food Forest sites for the 2021 season. This management will include oversight of the initial construction and planting of each of these sites as well as on-going weekly site management of each site. Key to this effort will be the provision of on-site management, guidance, and oversight of youth garden interns (5-7 interns currently anticipated, however, final number may vary). The role will be responsible for collaborating with the City's design and program consultant team of paleBLUEdot and Urban Roots. Urban Roots will be available to provide the Garden Site Manager on-going garden and youth task suggestions throughout the season. This is a seasonal, part-time position. Working 20 hours per week for 26 weeks.

### ORGANIZATIONAL VALUES:

Our values:	Your contribution:
<b>Collaboration:</b> we value people and perspectives	<ul style="list-style-type: none"> <li>• Assist Youth Gain Gardening Skills</li> <li>• Assist Youth Gain Entrepreneurship Skills</li> </ul>
<b>Innovation:</b> we are on the leading edge	<ul style="list-style-type: none"> <li>• Be Part of a New Initiative in Burnsville</li> <li>• Help Disadvantaged Populations with Food Insecurity</li> </ul>
<b>Excellence:</b> we expect the best	<ul style="list-style-type: none"> <li>• Make a Difference by Getting Program Started</li> <li>• Provide the Best Experience Possible to Youth</li> </ul>

### ESSENTIAL JOB FUNCTIONS:

The most critical work to be done in the job.
<ol style="list-style-type: none"> <li><b>Start Up the Market Garden</b> <ul style="list-style-type: none"> <li>• Garden infrastructure and preparation will be complete, but this job will get the garden started               <ul style="list-style-type: none"> <li>○ Prepare the actual garden beds for accepting seeds</li> <li>○ Complete seeding and early plant care</li> <li>○ Complete early weeding</li> </ul> </li> </ul> </li> </ol>

**2. Supervise Garden Activities**

- When youth begin, supervise youth in weeding and aesthetic maintenance of garden site
- Participate in and supervise youth in harvesting, washing, packing and distributing produce
- Participate and supervise youth in preparing the garden site for winter condition

**PEOPLE MANAGEMENT:**

People manager of the following:

- Supervises approximately 7 youth interns for 10-20 hours per week

**ENVIRONMENTAL CONDITIONS/PHYSICAL REQUIREMENTS:**

Factors affecting how essential functions are successfully performed.

- Driver's license with a clean driving record
- Ability to work outside and do physical labor full days
- Must be able to lift 50 lbs. and use common gardening tools such as a spade.
- Primarily works in an outdoor large garden area

**MINIMUM QUALIFICATIONS:**

- 1+ year of farm work, professional gardening/landscape experience, Master Gardener certification, or other demonstrable successful gardening experience.
- Experience working with youth preferred
- Strong verbal and written communication skills
- Ability to work independently and to problem solve

**EXAMINATION:**

- Training and Experience Rating
- Oral Interview
- Other testing as appropriate
- Must pass a background check

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**APPLICATIONS MUST BE FILED ONLINE AT:**

[www.burnsvillemn.gov/jobs](http://www.burnsvillemn.gov/jobs)

OUR OFFICE IS LOCATED AT:  
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