

Bay St. Louis – Waveland School District
JOB DESCRIPTION:

TITLE: Special Education Teacher

QUALIFICATIONS:

A Certificate or better

Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO:

Principal

JOB GOALS:

Under the direction of the school principal, the special education teacher plans and provides for appropriate learning experiences for students with disabilities in a variety of educational settings. The person in this position is responsible for creating a flexible program and learning environment that provides specialized instruction for students with disabilities, such that the students benefit from the general education curriculum to the greatest extent possible when supported with supplemental aides, accommodations, and other needed supports.

TYPICAL DUTIES AND RESPONSIBILITIES:

Such duties and responsibilities as may be assigned, including but not limited to:

1. Provide direct and indirect instructional support to students in a positive environment
2. Employ special educational strategies and techniques during instruction to allow access to the general curriculum to the maximum extent for student to receive educational benefit
3. Instruct students in academic subjects using a variety of techniques such as phonetics, multi-sensory learning, and repetition to reinforce learning and to meet students' varying needs and interests
4. Teach socially acceptable behavior, as determined by the students' individualized education programs (IEPs) by employing techniques in an overall positive behavioral support system
5. Modify the general education curriculum for students with disabilities based upon a variety of instructional techniques and technologies
6. Plan and conduct activities for a balanced program of instruction, demonstration, and work time that provides students with opportunities to observe, question, and investigate
7. Establish and enforce rules for behavior and procedures for maintaining an environment conducive to learning for all students
8. Meet with parents to discuss their children's progress and to determine priorities for their children and their individualized educational needs
9. Confer with parents, administrators, testing specialists, social workers, and other professionals to develop individualized education programs (IEPs) designed to promote students' educational, physical, and social/emotional development
10. Maintain accurate and complete student records and prepare reports on children and activities, as required by laws, district policies, and administrative regulations

11. Establish clear objectives for all lessons, units, and projects and communicate those objectives to students
12. Develop plans for effective communication, monitoring, and follow-up of students in inclusive classroom settings
13. Provide crisis intervention, as needed, for students and those in inclusive classrooms
14. Assist in collection of data for providing appropriate classroom interventions
15. Serve as a member of a multidisciplinary team as appropriate
16. Assist in preparation of data for local, state, and federal report
17. Maintain professional competence by participating in staff development activities, curriculum development meetings, and other professional opportunities
18. Adhere to the Mississippi Educator Code of Ethics and Standards of Conduct

TERMS OF EMPLOYMENT:

Salary and work schedule to be established by the Superintendent and the Board

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Personnel