

**JOB TITLE** PLUMBER  
**REPORTS TO** DIRECTOR OF MAINTENANCE  
**DEPT/SCHOOL** MAINTENANCE

**EXEMPTION STATUS** NON-EXEMPT

### **PRIMARY PURPOSE**

Under general supervision, maintain the flow and drainage of water, air, and other gases by assembling, installing, and repairing pipes, fittings, and plumbing fixtures districtwide. Maintain and provide for the safe condition and operation of all plumbing systems in district facilities.

### **QUALIFICATIONS**

#### **EDUCATION/CERTIFICATION**

High school diploma or GED  
Clear and valid Texas driver's license

### **SPECIAL KNOWLEDGE/SKILLS**

Knowledge of plumbing repairs, maintenance, and installation techniques  
Knowledge of plumbing codes  
Ability to read and interpret blueprints, diagrams, schematics, and written reference material  
Ability to follow written and verbal instructions  
Ability to perform mathematical calculations  
Ability to diagnose and resolve problems

### **EXPERIENCE**

Four years of plumbing experience

### **MAJOR RESPONSIBILITIES AND DUTIES**

#### **MAINTENANCE AND REPAIR**

- Assemble, install, maintain, and pressure test all pipes, fittings, and fixtures of heating, water, drainage, sprinkler, and gas systems according to specifications and plumbing codes.
- Detect needed repairs on buildings, grounds, and equipment following established inspection procedures. Determine the sources of plumbing malfunctions and complete repairs as indicated or per work orders.
- Install and repair pipes, fittings, valves, fixtures, and plumbing system equipment, including sinks, commodes, and water heaters. Install and repair kitchen equipment, including gas stoves and dishwashers.
- Receive and complete work orders. Select material and hardware and make time and materials estimates. Maintain accurate records on material and labor used.
- Inspect jobs upon completion and ensure areas are clean.
- Work with building principals and supervisors to complete projects.
- Respond to emergency calls as needed.
- Assist skilled workers with repair and maintenance of district facilities, including repairing woodwork; replacing electrical switches, fixtures, and motors; painting, repairing, and replacing plumbing fixtures and drainage systems; and replacing broken glass.

#### **SAFETY**

- Maintain inventory of district-owned tools, equipment, and materials. Perform preventive maintenance on tools and equipment and ensure they are in safe operating condition.
- Follow established safety procedures and techniques to perform job duties, including lifting and climbing. Operate tools and equipment according to established safety procedures.
- Correct unsafe conditions in the work area and promptly report any conditions that are not immediately correctable to the supervisor.
- Follow district safety protocols and emergency procedures.

#### **SUPERVISORY RESPONSIBILITIES**

None

### **MENTAL DEMANDS/PHYSICAL DEMANDS/ENVIRONMENTAL FACTORS**

#### **TOOLS/EQUIPMENT USED**

Plumbing tools and equipment, including pipe bender, propane torch, hand tools, power tools, heavy equipment, including forklift, trencher, backhoe, light truck or van.

**POSTURE**

Frequent standing, kneeling/squatting, bending/stooping, pushing/pulling, and twisting; work in tiring and uncomfortable positions.

**MOTION**

Frequent walking, climbing stairs/ladders/scaffolding, grasping/squeezing, wrist flexion/extension, and overhead reaching; frequent driving.

**LIFTING**

Heavy lifting and carrying (45 pounds and over) on a daily basis.

**ENVIRONMENT**

Work outside and inside, on slippery or uneven walking surfaces; frequent exposure to extreme hot and cold temperatures, dust, toxic chemicals and fumes, noise, vibration, and electrical hazards; work around gas lines; work around machinery with moving parts; may work in tight or enclosed spaces; may work alone; regularly work irregular hours; occasional prolonged hours; frequent districtwide travel.

**MENTAL DEMANDS**

Maintain emotional control under stress.

**THIS DOCUMENT DESCRIBES THE GENERAL PURPOSE AND RESPONSIBILITIES ASSIGNED TO THIS JOB.  
IT IS NOT AN EXHAUSTIVE LIST OF ALL RESPONSIBILITIES AND DUTIES THAT MAY BE ASSIGNED OR SKILLS  
THAT MAY BE REQUIRED.**

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Reviewed by

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Date

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Received by

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Date