

Job Title: Campus Safety Supervisor

Location: Canton Middle School and Canton High Schools

Reports To: Director of Security, Principals and Assistant Superintendent

Position Type: Part-Time, Hourly (After School), Non-union

Position Summary:

The Campus Safety Supervisor ensures a safe, secure, and orderly environment on school grounds during after-school hours. This role focuses on supervising students, monitoring facilities, and promoting a positive, respectful school climate while maintaining campus security protocols.

Key Responsibilities:

- Actively supervise school areas such as hallways, classrooms, athletic spaces, parking lots, and common areas during after-school activities and events
- Serve as a visible, approachable presence to deter unsafe or inappropriate activities and respond to security concerns
- Assist in managing visitor access and ensuring only authorized individuals are on campus after hours.
- Conduct regular facility checks, ensuring doors, windows, and gates are secure, and report maintenance or safety issues as needed
- Respond to emergencies or incidents, including medical situations, evacuations, or lockdowns, following district safety protocols
- Collaborate with administrators, staff, and public safety officials as needed to maintain campus security
- Ensure student safety by monitoring behavior, addressing rule violations, and reinforcing school expectations in consultation with administration.
- Document incidents clearly and accurately in accordance with district reporting procedures.
- Foster positive relationships with students, encouraging responsible behavior and contributing to a welcoming after-school environment.

Qualifications:

- High school diploma or equivalent required; additional training in safety, security, or youth supervision preferred
- Experience in school supervision, campus security, youth services, or related fields is desirable
- Strong interpersonal skills with the ability to communicate effectively and maintain professionalism in all situations
- Familiarity with school safety protocols and emergency procedures
- Ability to stand, walk, and supervise outdoors for extended periods and in various weather conditions
- Background check and fingerprint clearance required

Schedule:

- Monday–Friday, 2:00 PM–8:00 PM or as needed for after-school events

Salary:

- To be negotiated