

**CANTON PUBLIC SCHOOL DISTRICT
JOB ANNOUNCEMENT**

SCHOOL SECURITY OFFICER

EXPERIENCE AND EDUCATION

- High School Diploma or equivalent
- Good physical and mental health
- Experience in security preferred

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Provide safety and protection to school community and public.
- Provide building and property security
- Keep building clear of people not on official school business
- Check student hall passes
- Take school rule offenders to school authorities
- Direct pedestrian and vehicular traffic
- Respond to emergencies
- Operate various types of radio equipment
- Proficient in basic first aid
- Make written and oral offense, informational and accident reports
- Testify in school disciplinary and civil court proceedings
- Perform other duties that may be assigned by the appropriate authority

PHYSICAL REQUIREMENTS

- May frequently force equivalent to lifting up to approximately 25 pounds and occasionally exert force equivalent to lifting up to approximately 50 pounds
- Clarity of vision at 20 inches or less and 20 feet as well as more than 20 feet. Includes ability to judge distances and spatial relationships
- Regularly required to use hands to finger, handle or feel objects, tools and controls, reach with hands and arms as well as stand, and walk.
- Ability to give and receive information through listening and speaking skills

REPORTS TO: Director of Security

LENGTH OF EMPLOYMENT: 9 months

SALARY: Based on School District Salary Schedule

CLOSING DATE: Until Filled

The Canton Public School District is an Equal Opportunity Employer who fully supports equal access for all people, regardless of race, creed, gender, color, national origin, religion, age, sexual orientation, veteran status, marital status, or any other status protected by law.