

Canton Public School District
Job Description
Psychometrist

QUALIFICATIONS: 1. Master's degree or higher
 2. Valid teaching certification for the state of Mississippi
 3. A minimum of two (2) years experience as a Psychometrist

REPORTS TO: Director of Special Education

JOB GOAL: Through a program of psychological diagnosis, to improve the school educational experience of those students with major emotional, learning disabilities and developmental lags.

PERFORMANCE RESPONSIBILITIES:

- Serve as chairperson of the special education assessment team.
- Provide psychometrically sound educational assessments for students referred by special education.
- Compile assessment team data and write Assessment Team Reports in conjunction with at least one other assessment team member.
- Communicate daily with the special education Program Developer relative to the status of students in the assessment process.
- Work closely with the nurse and secretary relative to the number of students awaiting assessment and/or number of Assessment Team Reports in process.
- Serve as consultant to the regular and special educators regarding assessment and status of students referred.
- Serve as consultant to parents of students either being assessed or placed in special education programs.
- Report testing supply needs to the special education program developer.
- Assume additional responsibilities when deemed necessary by the special education program developer.

TERMS OF EMPLOYMENT: Salary and work year will be established by the Board of Education.

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's Policy on Evaluation of Personnel.

Signature: _____ Date: _____

The Canton Public School District is an Equal Opportunity Employer who fully supports equal access for all people, regardless of race, creed, gender, color, national origin, religion, age, sexual orientation, disability or any other protected category.