

CAROLINE COUNTY PUBLIC SCHOOLS

POSITION DESCRIPTION

Job Description: Intensive Support Special Education Teacher

JOB TITLE: Intensive Support Special Education Teacher	LOCATION: Madison Elementary School
IMMEDIATE SUPERVISOR: Principal	WORK SCHEDULE: 10-M - 200 Days - 8 Hrs. PAY GRADE: Teacher Scale
SPECIAL REQUIREMENTS: Hold Special Education License in Adaptive Curriculum	FLSA STATUS: Exempt
EDUCATION/EXPERIENCE: As set by VDOE certification requirements and by the Caroline County School Board	

JOB GOAL:

To provide students with instruction in functional skills, independent living skills, and academic skills that will contribute to their development to be 3 E ready, enrolled, enlisted or employed.

PERFORMANCE RESPONSIBILITIES:

1. Plans a program of study to meet the individual needs, interests, and abilities of students.
2. Develops and implements Individual Education Plans (IEPs) in accordance with federal, state, and School Board policy.
3. Monitors student progress towards achieving instructional objectives and goals in the IEPs.
4. Creates a classroom environment that is conducive to learning and appropriate to the maturity and interests of students
5. Guides the learning process toward the achievement of curriculum goals for all lessons, units and projects to address student goals and/or objectives.
6. Employs a variety of instructional techniques and instructional media, consistent with the physical limitations of students.
7. Utilizes instructional management systems that increase student learning and maximize time on task.
8. Assesses the accomplishments of students on a regular basis through progress monitoring and provides progress reports and report cards as required.
9. Assists the administration in implementing all policies and/or rules governing student life and conduct, and, for the classroom, develops reasonable rules of classroom behavior and procedure, and maintains order in the classroom in a fair and just manner.
10. Plans and supervises purposeful assignments for teacher aide(s).
11. Attends required training, staff meetings and serves on staff committees as required.
12. Performs such other duties and responsibilities as may be assigned by the immediate supervisor.
13. Maintains accurate, complete, and correct IEP and Eligibility records as required by law, district policy, and administrative regulations.

EVALUATION:

Performance of this job will be evaluated annually in accordance with provisions of the Board's policy on Evaluation of Professional Personnel