

TITLE: Car Driver

- QUALIFICATIONS:**
1. Valid Virginia Driver's License to operate a school car.
 2. A record free of criminal conviction.
 3. A good driving record as reported by the DMV.
 4. A physical examination administered by a licensed physician. Test for TB and other communicable diseases.
 5. Demonstrated ability in following detailed written instructions and ability to record and report data accurately.
 6. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

JOB GOAL: To assist in providing safe transportation so that students may enjoy the fullest possible advantage from the district's curricular and extracurricular program.

PERFORMANCE RESPONSIBILITIES:

1. Obeys all traffic laws.
2. Observes all mandatory safety regulations.
3. Maintains discipline of students while students are in car, reporting undisciplined students to proper authority.
4. Keeps car clean.
5. Keeps schedule as assigned by supervisor.
6. Performs pre-trip and post-trip inspections, reporting needed repairs to the supervisor of transportation.
7. Transport only authorized students.
8. Discharge students only at authorized stops.
9. Reports all accidents and completes required reports.
10. Other duties as assigned.

REPORTS TO: Supervisor of Transportation

PHYSICAL REQUIREMENTS: Must meet VA DMV requirements to drive a car. Work is typically performed inside and around the exterior of a car. Frequent bending, stooping, crawling and climbing to inspect on and under the hood is necessary. Occasional lifting of at least fifty pounds is required. Occasional operation of vehicles during inclement weather is required. Frequent contact with department staff, school staff, and students is required. Occasional meetings with principals and parents are necessary.

TERMS OF EMPLOYMENT: 182 Days. Salary and work year to be established by the Board.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Support Services Personnel.