

**CAROLINE COUNTY PUBLIC SCHOOLS
POSITION DESCRIPTION**

Job Description: History Teacher

JOB TITLE: History Teacher	LOCATION: Caroline High School
IMMEDIATE SUPERVISOR: Principal or Assistant Principal	WORK SCHEDULE: 10 month PAY GRADE: Teacher Scale
SPECIAL REQUIREMENTS: Must have or be eligible for a Virginia Teaching license. Regular and reliable attendance is essential.	FLSA STATUS: Exempt
EDUCATION/EXPERIENCE: Bachelor's degree in History, Education, or a related field; Valid teaching license as required by VDOE.	

The History Teacher is responsible for educating students about historical events, cultures, and contexts, fostering a deep understanding of the past and its impact on the present and future. This role includes developing lesson plans, delivering lessons, assessing student performance, and encouraging critical thinking and historical analysis.

ESSENTIAL DUTIES:

1. Lesson Planning and Curriculum Development
 - Develop comprehensive lesson plans that align with curriculum standards and educational objectives.
 - Create engaging and interactive teaching materials, including presentations, assignments, and assessments.
 - Integrate technology and multimedia resources to enhance learning experiences.
2. Classroom Instruction
 - Deliver clear, well-organized lectures and presentations on historical topics.
 - Facilitate discussions, debates, and activities that promote critical thinking and student engagement.
 - Adapt teaching methods to accommodate diverse learning styles and abilities.
3. Assessment and Evaluation
 - Design and administer tests, quizzes, essays, and other assessment tools to evaluate student understanding and progress.
 - Provide timely and constructive feedback on student work.
 - Maintain accurate records of student performance and attendance.
4. Student Support and Mentoring
 - Offer additional support and tutoring to students who need extra help.

- Encourage a positive and inclusive classroom environment where all students feel respected and valued.
 - Guide students in developing research skills and historical inquiry methods.
5. Professional Development
 - Stay current with advancements in historical scholarship and teaching methodologies.
 - Attend professional development workshops, conferences, and training sessions.
 - Collaborate with colleagues to share resources and best practices.
 6. Classroom Management
 - Maintain classroom discipline and manage behavior effectively.
 - Establish and enforce rules and procedures that promote a respectful learning environment.
 - Address any behavioral issues promptly and fairly.
 7. Extracurricular Involvement
 - Organize and participate in extracurricular activities such as history clubs, field trips, and cultural events.
 - Support students in participating in history-related competitions and projects.
 8. Communication and Collaboration
 - Communicate regularly with parents or guardians regarding student progress and concerns.
 - Collaborate with school administrators, counselors, and other teachers to support student success.
 - Participate in school meetings, committees, and community events.

Skills and Competencies

- Strong knowledge of historical content and pedagogical techniques.
- Excellent communication and interpersonal skills.
- Ability to inspire and motivate students.
- Proficiency in using educational technology and online resources.
- Strong organizational and time management skills.

WORKING CONDITIONS AND PHYSICAL REQUIREMENTS

- Work environment is primarily inside, with moderate noise, temperatures that are controlled, and no exposure to chemicals or other negative air quality elements.
- The work is moderate work, requiring exertion of up to 15 pounds of force to move or lift objects.
- The following physical and mental abilities are representative of those expected to complete the essential functions of the job: standing for prolonged periods; sitting for prolonged periods; moving the hands, wrists, or fingers repetitively; moving with force on the back or

lower body repetitively; feeling, grasping, or holding objects by hand; identifying colors visually; identifying objects in low light or distant conditions; communicating via spoken language; communicating via written language; perceiving sounds; making decisions using logic and rational thinking.

To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations shall be made, as required by law, to enable individuals with disabilities to perform the primary job functions herein described.

Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties, just as though they were actually written out in this job description.

EVALUATIONS:

Performance on the job will be evaluated in accordance with school board policy and administrative regulations on evaluation of classified personnel.