## Carroll Independent School District
### Job Description

**JOB TITLE:** Coach, USAS Assistant Age Group  
**Pay Grade:** 0A2  
**Supervisor:** USAS Head Age Group Coach  
**Employment Days:** 260  
**Department:** Aquatics  
**Employment Status:** Non-exempt

### MISSION:
Building on a Dragon tradition of excellence, the Carroll Independent School District will foster a safe, caring, and creative learning environment that inspires students to realize their full potential as they positively impact the world around them.

### JOB SUMMARY:
This position will assist the USAS Head Coach in establishing a quality aquatics program to meet the needs of all ages and abilities under the guidelines established by USA Swimming and the American Swimming Coaches Association.

### QUALIFICATIONS:
- Previous experience working with children in an instructional and/or athletic setting
- USA Swimming Coach Certification
- Enthusiasm for swimming activities
- Willingness to obtain ASCA Level 2 within one year of employment
- Excellent interpersonal and communication skills
- Mentally and physically fit
- Eighteen years of age or older

### MAJOR RESPONSIBILITIES:
- Emphasize the development of sound technical fundamentals in the four competitive strokes and implement the training process in order for swimmers to develop their full potential.
- Uphold and adhere to safety rules.
- Maintain an accurate and current roster with the Secretary for Facilities and Head Age Group Coach.
- Enthusiastically promote the activities of the swim club.
- Communicate with swimmers, parents, and other USAS staff in a professional and courteous manner.
- Keep abreast of innovative practices.
- Be adaptable and flexible in acceptance of changes in techniques and procedures.
- Attend all required meetings.
- Participate in mandatory continuing education/in-service as required by State law.
- Perform safety checks of the facility and equipment as directed.
- Maintain a professional level of confidentiality regarding all district matters.
- Support the goals and objectives of the district and follow district policies.
- Perform other duties as assigned.
EQUIPMENT USED: As directed by the Aquatics Manager.

MENTAL DEMANDS:
This individual should be a self-motivated starter; perform tasks with little or no supervision; maintain a proactive attitude when establishing relationships among district personnel; and maintain emotional control under stress

PHYSICAL DEMANDS/ENVIRONMENTAL FACTORS:
This position will require approximately 25% walking/standing; 50% sitting and 25% lifting; carrying up to 25 lbs; and stooping/bending.

THE REFERENCED STATEMENTS DESCRIBE THE GENERAL CHARACTERISTICS, QUALIFICATIONS AND PERFORMANCE RESPONSIBILITIES OF THIS POSITION, HOWEVER, ADDITIONAL REQUIREMENTS MAY BE STIPULATED DURING THE TERM OF ASSIGNMENT.

REVIEWED BY: ___________________________ DATE: ____________
(Director of Personnel Services)

APPROVED BY: ___________________________ DATE: ____________
(Assistant Superintendent for Administrative Services)

Date Created: 7/1/2003                     Date(s) Revised: 10/2015