Carroll Independent School District
Job Description

JOB TITLE: Coach, Head Age Group
Pay Grade: 0A5
Supervisor: USAS Head Coach
Department: Aquatics
Employment Days: 260
Employment Status: Non-exempt

MISSION:
Building on a Dragon tradition of excellence, the Carroll Independent School District will foster a safe, caring, and creative learning environment that inspires students to realize their full potential as they positively impact the world around them.

JOB SUMMARY:
To assist the Head Coach in developing an aquatics program that meets the needs of all ages and abilities under the guidelines established by USA Swimming and the American Swimming Coaches Association.

QUALIFICATIONS:
- Previous experience working with children in an instructional and/or athletic setting
- ASCA Level 3 and USA Swimming Coaching Certifications preferred
- Bachelor’s Degree in Exercise Science or related field preferred
- Years of experience may be substituted for education at the discretion of the Aquatics Director
- Excellent interpersonal and communication skills

MAJOR RESPONSIBILITIES:
- Develop swimmers to the TAGS level.
- Organize and coach practice sessions.
- Uphold and adhere to safety rules.
- Maintains practice requirements and standards for all age group practice groups.
- Responsible for assessment and placement for all athletes in the age group program.
- Communicate with swimmers, parents, and fellow staff members in a professional and courteous manner.
- Maintain roster and coordinate this information with the Secretary for Facilities.
- Submit all age group meet entries in an accurate and timely manner.
- Coordinate training and facility use with the Aquatics Manager.
- Handle communications with the Age Group Staff, Head Coach, and the Aquatics Manager.
- Coordinate with the parent club representatives before each scheduled meeting.
- Attend all scheduled meets and other meetings as required.
- Participate in mandatory continuing education/in-service training as required by state law.
- Perform facility/equipment safety checks as specified by the Aquatics Manager.
- Be adaptable and flexible in acceptance of changes in techniques and procedures.
- Maintain a professional level of confidentiality regarding all district matters.
- Support the goals and objectives of the district and follow district policies.
- Open and/or closing duties responsibilities as specified by the Aquatics Manager.
- Keep abreast of innovative practices.
- Perform other duties as assigned.

EQUIPMENT USED: As directed by the Aquatics Manager.

MENTAL DEMANDS:
This individual should be a self-motivated starter; perform tasks with little or no supervision; maintain a proactive attitude when establishing relationships among district personnel; and maintain emotional control under stress.

PHYSICAL DEMANDS/ENVIRONMENTAL FACTORS:
This position will require approximately 50% walking/standing; 25% sitting and 25% lifting; carrying up to 25 lbs; and stooping/bending.