

## Position Description

*To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this job description.*

**Job Number Title:** Physical Therapist  
**Pay Schedule:** TEAC  
**FLSA Status:** Exempt  
**Reports to:** Supervisor of Special Education

### JOB SUMMARY

Administers educationally based therapy in accordance with an Individualized Educational Program of 504 plan developed by an educational team.

### ESSENTIAL JOB FUNCTIONS

- Serves students with disabilities aged 3-21 who have an IEP or a 504.
- Performs formal evaluations for students referred by the IEP team, for assessment of gross motor skills as they impact educational performance.
- Provides home visits in the Carroll County region.
- Contributes to writing goals and objectives as a member of the IEP team.
- Implements and plans treatment based on goals and objectives of the IEP team.
- Provides consultation to the students' educational team and caregivers when needed for achievement of goals and objectives.
- Coordinates the program of service delivery with others as appropriate.
- Maintains special education department policies and procedures as established by the Code of Federal Regulations, Code of Maryland regulations and local school system policy.
- Follows the law, rules, and regulations pertaining to Physical Therapists in the Annotated Code of Maryland, Health Occupations Article; COMAR; and the Board of Physical Therapy Examiners of Maryland.
- Maintains inventory and proper care of equipment used for program support.
- Completes all required paperwork for program support.
- Manages the Individualized Family Service Plan Meetings.
- Provides supervision of Physical Therapy Assistants as required by the Maryland Board of Physical Therapist Examiners.
- Travels between work sites.
- Performs other duties as assigned.

### MINIMUM REQUIREMENTS

- Bachelor's Degree in Physical Therapy from an accredited institution.
- No experience specified.

- Eligible for a current license issued by the Maryland State Board of Physical Therapy.
- Must hold a Valid Driver's License and have access to a vehicle for travel between sites.

### **KNOWLEDGE, SKILLS AND ABILITIES**

- Skills with oral and written communications.
- Skill in human relations and interpersonal communications.
- Ability to work with persons from diverse backgrounds.
- Ability to communicate effectively orally and in writing.
- Ability to operate small office equipment, including copy machines or multi-line telephone systems.
- Ability to operate computers for data entry, word processing and/or accounting purposes.

### **PHYSICAL DEMANDS**

Light Work: Exerting moderate but not constant physical effort to perform light work, typically involving some combination of balancing, climbing, crawling, crouching, feeling, fingering, grasping, handling, hearing, kneeling, lifting, mental acuity, pulling, pushing, reaching, repetitive motion, speaking, standing, stooping, talking, visual acuity, walking and may involve some lifting, carrying, pushing and/or pulling of objects and materials of moderate weight (up to 20 pounds), visual perception and discrimination, the ability to perceive and discriminate sounds, perceive and discriminate color, perceive odors, and require oral communications.

### **WORKING CONDITIONS**

Employees in this position work in an environment where the employee must deal with crisis situations that require major decisions involving people, resources, and property.

### **BENEFITS**

- Leave – Sick and Personal (all employees); Vacation (12-month employees)
- Health, Dental, and Vision Insurance (Single and Family), Life Insurance; these are available to those employees with a minimum 0.6 FTE position
- Tuition Reimbursement
- MD State Pension, 403(b), credit union membership
- [CCEA – 10-month salary table](#)

*Carroll County Public Schools has the right to revise this position description at any time, and ensuing acknowledgement of understanding does not represent in any way a contract of employment.*

**NOTICE OF NON-DISCRIMINATION**

The Board of Education of Carroll County does not engage in discrimination that is unlawful or contrary to Maryland State Department of Education guidance on the basis of age, color, genetic information, marital status, mental or physical disability, ancestry or national origin, race, religion, sex, sexual orientation, gender identity, or gender expression.

The Board of Education of Carroll County is firmly committed to creating equal employment and educational opportunities for all persons by providing an environment that supports optimal academic achievement and productive work and is free from any form of unlawful discrimination, including access to school facilities, educational programs, and extracurricular activities.

The following person has been designated to handle inquiries regarding the non-discrimination policies: Director of Human Resources, 125 North Court Street, Westminster, Maryland 21157, (410) 751-3070.

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Employee Signature

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Date

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Human Resources Representative

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Date

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Superintendent's Signature

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Date