



## **Building Service Worker**

**Terms of Employment: 12-month**

**Exemption Status: Non-Exempt**

**Salary: \$21,452 - \$39,255**

**AFSCME**

**Scale: UA Grade 3-4**

## **QUALIFICATIONS**

- High School diploma, required
- Ability to read and write effectively.
- Physically capable of performing manual labor.
- Good verbal communications and human relation skills.
- A willingness to work overtime as required in cases of emergency.

## **ESSENTIAL JOB FUNCTIONS**

- Cleans and cares for floors.
- Collects refuse both inside and outside the building.
- Dusts and cleans walls, windows, ceilings and equipment.
- Cares for exterior of building and grounds.
- Assists in receipt and relocation of supplies and equipment.
- Regular on time attendance.
- Performs related duties as assigned by the Supervisor of Operations or the School/Building Principal.

## **EDUCATION AND WORK EXPERIENCE**

High School Diploma or GED.

## **ENVIRONMENTAL FACTORS & PHYSICAL REQUIREMENTS**

The environmental factors and/or physical requirements of this position include the following: While performing the duties of this job, the employee is required to have ordinary ambulatory skills sufficient to visit other locations; and the ability to stand, walk, stoop, kneel, crouch, and manipulate (lift, carry, move) light to medium weights of 10-50 pounds. Requires good hand-eye coordination, arm, hand and finger dexterity, including ability to grasp, and visual acuity to use a keyboard. The employee frequently is required to sit, reach with hands and arms, talk and hear.

Charles County Public Schools reserves the right to re-advertise and modify the content of vacancy announcements at any time; however, this may be the only notice for this position during the noted advertisement period.

The Charles County public school system does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, age or disability in its programs, activities or employment practices. For inquiries, please contact Kathy Kiessling, Title IX/ADA/Section 504 Coordinator (students) or Nikial M. Majors, Title IX/ADA/Section 504 coordinator (employees/ adults), at Charles County Public Schools, Jesse L. Starkey Administration Building, P.O. Box 2770, La Plata, MD 20646; 301-932-6610/301-

870-3814. For special accommodations call 301-934-7230 or TDD 1-800-735-2258 two weeks prior to the event.

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