Position Title: Equipment Mechanic III

Terms of Employment: 12-months

Exemption Status: Non-exempt

Salary: $44,926 - $70,496
AFSCME Scale: UA Grade 14-15

Position Overview: Perform routine operational checks and repair work on functional parts of electric floor care machines, battery floor care machines, and gas powered equipment.

EDUCATION, KNOWLEDGE, SKILLS, ABILITIES

- High school diploma
- Working knowledge of battery/electric floor care machines and small engine repair normally acquired through 3 years of related experience or an equivalent combination of relevant education and/or experience
- Possession of a valid Maryland driver’s license

ESSENTIAL JOB FUNCTIONS

- Conduct routine operational and preventive maintenance checks related to maintenance and repair of electric floor care machines, battery floor care machines, and gas powered equipment to include inspecting, testing, cleaning, lubricating, and repairing or replacing defective parts.
- Inspect and repair all school based equipment- burnishers, scrubbers, carpet extractors, vacuums, tractors, and lawn mowers.
- Maintains inventory of equipment supplies and materials.
- Follow a predetermined schedule of preventive maintenance on assigned equipment.
- Pickup and deliver supplies and materials to various locations as required.
- Repairs and overhauls electric floor care machines, battery floor care machines, and gas powered equipment.
- Examines equipment and determines a plan of action based on the nature and extent of damage or malfunction.
- Plans work procedure, usage charts, technical manuals, and experience.
- Disassembles units and inspects parts for wear, using micrometers, calipers, and thickness gauges.
- Repairs or replaces parts as needed on electric floor care machines, battery floor care machines, and gas powered equipment.
- Works with multimeters, hand tools, drill presses and welding equipment.
- Rewires electrical systems and instrument panels.
- Maintain a complete catalog of parts and repair manuals for all equipment.
- Order all parts needed for repairs and maintain a parts inventory for servicing equipment including preventative maintenance.
- Perform other related duties incidental to the work described herein.
The above statements describe the general nature and level of work being performed by individuals assigned to this classification. This is not intended to be an exhaustive list of all responsibilities and duties required of personnel so classified.

ENVIRONMENTAL FACTORS & PHYSICAL REQUIREMENTS

The environmental factors and/or physical requirements of this position include the following: While performing the duties of this job, the employee is regularly required to stand, walk; use hands and fingers to handle, or feel objects, tools, or controls; and talk or hear. The employee is regularly required to reach with hands and arms and operate machinery. The employee is occasionally required to sit. The employee frequently must squat, stoop or kneel, reach above the head and reach forward. The employee continuously uses hand strength to grasp tools and climbs on to ladders. The employee will frequently bend or twist at the neck and trunk more than the average person while performing the duties of this job. The employee must frequently lift and/or move up to 75 pounds such as a toolbox. Occasionally the employee will lift and/or move up to 90 lbs. such as furniture or equipment. The employee will sometimes push/pull items such as tables, scaffolds, and cabinets. Specific vision abilities required by this job include close vision, color vision, depth perception, peripheral vision, and the ability to focus. The employee regularly works indoors and will occasionally work outdoors. The employee will work near or with moving mechanical equipment. The employee may work with toxic or caustic chemicals such as petroleum products, degreasers, sprays, cleaners, fertilizers, seed, and nonhousehold dust. The noise level in the work environment is usually moderate and occasionally will work in a loud area.

Charles County Public Schools reserves the right to re-advertise and modify the content of vacancy announcements at any time; however, this may be the only notice for this position during the noted advertisement period.

The Charles County public school system does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, age or disability in its programs, activities or employment practices. For inquiries, please contact Kathy Kiessling, Title IX/ADA/Section 504 Coordinator (students) or Nikial M. Majors, Title IX/ADA/Section 504 coordinator (employees/adults), at Charles County Public Schools, Jesse L. Starkey Administration Building, P.O. Box 2770, La Plata, MD 20646; 301-932-6610/301870-3814. For special accommodations call 301-934-7230 or TDD 1-800-735-2258 two weeks prior to the event.

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