



**Special Education Teacher - EA**

**Terms of Employment: 10-months**

**Exemption Status: Exempt**

**Salary: \$49,258 - \$92,673 U1 Salary Scale**

## **EDUCATION, WORK EXPERIENCE AND QUALIFICATIONS**

- Bachelor's degree and meets certification requirements as established by the Maryland Department of Education.
- Minimum five years successful teaching experience with students with disabilities, preferred.
- Knowledge of laws, regulations and legal issues regarding special education.
- Knowledge of subject matter and appropriate instructional methodologies.
- Experience in behavior management supports for students (e.g. FBA, BIP).
- Evidence of exemplary human relation skills.
- Evidence of exemplary organizational and planning skills.
- Evidence of ability to work effectively with students, parents, employers, community and staff.
- Ability to accept and implement instructional feedback from supervising staff
- Pass the CPI Training involving student restraints.

## **ESSENTIAL JOB FUNCTIONS**

- Implement CCPS' educational curriculum and provide differentiated instruction and accommodations for students in accordance with their IEPs.
- Provide consistent implementation of the EA behavior management program (point/Level system) and daily data collection.
- Direct the instructional assistant in the fulfillment of their role.
- Help students de-escalate and conduct problem solving sessions with individual students to debrief/process behavior choices.
- Assist in crisis prevention intervention and use of exclusion, seclusion, and restraint as necessary.
- Obtain a certificate for successful completion of Crisis Prevention Intervention Training (CPI) the first year in this position with successful renewal certification annually thereafter.
- Facilitate the daily interactive Check-in/Check-up/Check-out process with students
- Coordinate implementation of Individual Educational Plans (IEPs) across special education and regular education settings for students on their case-load.
- Conduct other case manager and IEP responsibilities per CCPS' special education teacher responsibilities/requirements (e.g. complete quarterly progress monitoring of student IEP goals to coincide with the mailing of the report cards).
- Distribute, collect, and review monitoring forms for each student from other teachers (e.g. specials, electives, other mainstream or special education classes).
- Attend all IEP meetings for students on caseload and IEP meetings for other EA students as needed.
- Provide intensive case management and document frequent contact with students' parents/guardians (e.g. contacting parent when student is absent).
- Communicate with all service providers and general education teachers as needed throughout the year.

- Complete formal and/or informal standardized educational assessments and observations when necessary.
- Participate in the development of specific interventions (i.e. contracts, conferences, reinforcements, Functional Behavioral Assessments).
- Participate and collaborate with other team members in weekly EA team meetings.
- Communicate and collaborate with the EA school psychologist and EA Coordinator on relevant student issues (e.g. mainstreaming, discipline, Level promotion/demotion).
- Consult and collaborate with EA staff, EA school psychologist, EA Program Coordinator, Instructional Specialists, administrators, and other CCPS personnel concerning best practices to ensure the success of each student.
- Maintain current professional standards and appropriate certification.

## **ENVIRONMENTAL FACTORS & PHYSICAL REQUIREMENTS**

The environmental factors and/or physical requirements of this position include the following: While performing the duties of this job, the employee is required to have ordinary ambulatory skills sufficient to visit other locations; and the ability to stand, walk, stoop, kneel, crouch, and manipulate (lift, carry, move) light to medium weights of 10-50 pounds. Requires good hand-eye coordination, arm, hand and finger dexterity, including ability to grasp, and visual acuity to use a keyboard. The employee frequently is required to sit, reach with hands and arms, talk and hear.

Charles County Public Schools reserves the right to re-advertise and modify the content of vacancy announcements at any time; however, this may be the only notice for this position during the noted advertisement period.

The Charles County public school system does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, age or disability in its programs, activities or employment practices. For inquiries, please contact Kathy Kiessling, Title IX/ADA/Section 504 Coordinator (students) or Nikial M. Majors, Title IX/ADA/Section 504 coordinator (employees/ adults), at Charles County Public Schools, Jesse L. Starkey Administration Building, P.O. Box 2770, La Plata, MD 20646; 301-932-6610/301-870-3814. For special accommodations call 301-934-7230 or TDD 1-800-735-2258 two weeks prior to the event.

CCPS provides nondiscriminatory equal access to school facilities in accordance with it's Use of Facilities rules to designated youth groups (including, but not limited to, the Boy Scouts).