

Title: Teacher- 4th Grade

Qualifications:

- Bachelor's Degree w/ state approved teacher preparation program
- ILTS- Elementary Education (Grades 1-6) (305)

Reports To: Building Principal or designee

FLSA Status: Exempt

Performance Responsibilities:

Instructs children in activities designed to promote social, physical and intellectual growth needed for primary school by performing the following duties.

- Reports to work as scheduled on a regular and reliable basis.
- Teaches District approved curriculum daily.
- Develops lesson plans and instructional material and provides individualized and small group instruction to adapt the curriculum to the needs of each pupil daily.
- Creates a classroom environment that is conducive to learning and appropriate to the maturity and interests of the students.
- Translates lesson plans into developmentally-appropriate learning experiences daily.
- Employs a variety of instructional techniques and instructional media, consistent with the physical limitations of the location provided and the needs and capabilities of the individuals or student groups involved.
- Guides the learning process toward the achievement of curriculum goals daily.
- Establishes clear objectives for all lessons, units, projects, etc. and communicates these objectives to students.
- Takes all necessary and reasonable precautions to protect students, equipment, materials and facilities daily.
- Assists students in establishing and maintaining standards of behavior to achieve an effective learning atmosphere daily.
- Evaluates students' academic and social growth, keeps appropriate records and prepares progress reports as appropriate and required.
- Identifies pupil needs and makes appropriate referrals and assists in developing strategies for individual education plans daily as needed.
- Assists the administration in implementing all policies and rules governing student life and conduct and maintains order in the classroom in a fair and just manner daily as needed.
- Communicates regularly with parents outside of the normal classroom day by various means such as newsletters, notes, phone calls, conferences, etc. daily as needed.
- Plans, coordinates and supervises the work of teacher associates, parents and volunteers in the classroom and on field trips as needed.
- Works as a team member on building level committee and collegial activities within the building and District.

- Maintains accurate, complete, and correct records as required by law, district policy and administrative regulations.

Terms of Employment: 180 days per the current collective bargaining agreement

Evaluation:

- Will be in accordance with the Collective Bargaining Agreement between the Board of Education and the Country Club Hills Education Association
- Follow state guidelines for teacher evaluations per HB 24A-5 and HB4510

