



Assignment:	Teacher: Applied Technology		
Group:	Certified	FLSA Status:	Exempt
Licensure:	Professional Educator License Required		
Location:	Junior High Schools	Terms of Employment:	198 Days
Supervisor:	Building Principal		

Job Goal: To develop in each student an insight and understanding of technology and industrial applications of technology in society; to discover and develop talents of students in technical fields; to develop problem solving skills and research methods; the ability to work with others; higher level thinking skills; analytical skills; workplace related expectations; and possible career interests.

Qualifications:

- Valid Professional Educator License with appropriate endorsement
- Must be able to project a positive image of the District to staff, students, parents and the community.
- Must possess necessary middle level teaching competencies.
- Must possess necessary technological and computer related background knowledge to properly facilitate instruction through a modular delivery system.
- Must have the ability to travel to/from various locations in the district as needed

Duties and Responsibilities:

1. Facilitate, guide and provide a level of instruction to students in various forms of industrial and technological applications.
2. Instruct students in citizenship and basic subject matter specified in state law and administrative regulations and procedures of the school District.
3. Develop a student management system and instructional delivery system that are organized, planned and provide necessary modifications for special needs students.
4. Demonstrate necessary skills needed for students to function in a modular delivery system.
5. Guide students in the selection of appropriate modules related to age appropriateness and interest level.
6. Maintain accurate records of student performance and attendance and report those records as required by the administration.
7. Establish and maintain standards of pupil conduct needed to provide a safe and secure learning environment.
8. Instruct students in the use, care, and safe operation of tools, machine equipment with appropriate emphasis on eye safety and use of safeguards.
9. Maintain storage and proper use of school district owned equipment and properly instruct students in the care and use of such equipment.
10. Select and request necessary instructional materials and aids necessary for the success of all students.



11. Maintain professional competence through attendance at seminars, graduate school, workshops and other professional activities.
12. Communicate with parents and school personnel relative to student progress.
13. Participate in curriculum and other subject area committees as requested.
14. These qualifications are not exhaustive and may be supplemented as necessary by the principal.

CORE COMPETENCIES

- Highly ethical and able to maintain confidentiality.
- Demonstrates professional conduct at all times.
- Committed to continuous improvement and data based decision-making.
- Displays quality work through accuracy and attention to detail.
- Effective written, verbal, and technology based communication skills.
- Works effectively and productively as a member of a team.
- Exhibits a service orientation.
- Demonstrates technology skills as required by job responsibilities.
- Excellent attendance and punctuality.

Physical Activity Requirements

- Routine physical activity associated with normal school environment.
- While performing the duties of this job, the employee is regularly required to speak and hear to exchange information.
- The employee is frequently required to stand and walk. The employee is occasionally required to sit; climb and balance; bend at the waist, stoop, kneel, and perform work which involves occasional lifting, pushing and or pulling of objects up to 20 lbs.
- Specific vision abilities required by this job include close visual acuity, preparing and analyzing data, viewing computer, extensive reading.

EVALUATION: Building Administrator

07/16