

CHARLESTON COUNTY SCHOOL DISTRICT

JOB DESCRIPTION

TITLE: Homebound

REPORTS TO: Director, Student Support Services

JOB GOAL: To insure that every homebound child in the district capable of benefiting from instruction be provided with an ongoing educational program.

PERFORMANCE RESPONSIBILITIES:

1. Works with members of the special education and student support services teams to identify the educational needs and the physical and learning capabilities of those students assigned to him.
2. Devises, with the advice of curriculum specialists, an instructional program for each assigned student receiving homebound instruction on a permanent basis.
3. Devises, with the advice of the student's regular teacher or teachers, an instructional program for each assigned student receiving homebound instruction on a temporary basis.
4. Meets with each assigned student on a regularly scheduled daily basis for the purpose of providing instruction.
5. Acquires personal acquaintanceship with the student's parents or guardians, and works to establish with them an understanding and cooperative relationship based on the student's individual needs.
6. Files written progress reports on each assigned student with the student's parents or guardians, and in the case of students temporarily assigned, with their regular teacher or teachers.
7. Keeps, maintains, and files such reports and records as the Coordinator of Special education may require, including attendance reports, case evaluations, and the like.
8. Assumes responsibility for obtaining textbooks and other teaching materials necessary through the procedures established.
9. Interprets the program for the homebound to the regular district staff and to the community at large as required.
10. Keeps informed in a systematic way of trends and new methods in education, remaining always alert to possibilities inherent in such information for adaptation to the particular needs of homebound instruction.
11. Perform other tasks as may be assigned by the Director of Student Support Services.

EXPERIENCE: 5 years successful experience as a classroom teacher desired.

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of Professional Personnel.

Appropriate S. C. certification.

Such alternatives to the above qualifications as the board may find appropriate and acceptable.