E3 Mentor Teacher

Position Summary

The Mentor Teacher is a day-to-day, school-based support for a school’s implementation of the Empowering Educators to Excel (E3) project funded by the US Department of Education’s Teacher and School Leader Incentive (TSL) grant. The Mentor Teacher typically has full responsibilities with students assigned to them, but may have limited release time to support Lead Teachers with professional development, demonstration lessons, and coaching. The Mentor Teacher supports the Supporting Teacher Effectiveness Project (STEP)’s professional learning community meetings, provides limited coaching and support for teachers, provides demonstration lessons, and is an active and engaged member of the school’s instructional leadership team. The Mentor Teacher’s classroom is open to teachers as a demonstration class to focus on content and/or pedagogy.
(Note: This is a 5 year grant)

Duties and Responsibilities

- Support STEP PLC meetings
- Coach and provide follow-up support from STEP PLC meetings
- Analyze data and support the development of the school goals
- Observe and provide coaching feedback to teachers
- Provide demonstration lessons and team teach in classrooms
- Be an active, engaged member of the weekly instructional leadership team meetings. (Note: Instructional Leadership Team meetings take place outside the contracted day and are a minimum of 1 hour each week.)
- Complete Rocks (45-day goals) on time

Qualifications and Experience

Minimum Qualifications

- Three years of teaching experience with documented evidence of effectiveness.
- Must have an Evaluation Rating average of a 3.0 or higher on the 2018-2019 TAP Evaluation.
- Leadership Survey Rating of 3.0 or higher filled out by your current Principal and Assistant Principal. (Note: This will be given to your current Principal and Assistant Principal when you apply for the position.)
• Met Student Learning Objectives (SLO’s) for 2018-2019 school year.
• Demonstrate a deep understanding of educators’ needs and have a track record of working directly with educators to affect gains in student achievement
• A demonstrated ability to motivate others to meet ambitious goals
• Proficiency in software and technology that support the project such as Microsoft Office Suite (Word, PowerPoint, Excel)
• Bachelor’s degree required; masters’ degree preferred

E3 Mentor Teacher Stipend Model
MSD Decatur Township

Due to the grant stipulations, the stipend will be a performance-based stipend to be paid out after the school year and could range up to $4,000.00 depending on what criteria is met during that school year.

Year 2 and beyond Stipend Model (Total Paid out After School year)

<table>
<thead>
<tr>
<th>Activities to be met to be Awarded Stipend Year 2 and beyond</th>
<th>Yr. 2</th>
<th>% Yr. 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teacher evaluation Rating per TAP Rubric 3.0 or higher</td>
<td>X</td>
<td>25%</td>
</tr>
<tr>
<td>Leadership Survey 3.0 or higher</td>
<td>X</td>
<td>15%</td>
</tr>
<tr>
<td>Campus Rating C or Better or Raised one letter grade from prior year</td>
<td>X</td>
<td>35%</td>
</tr>
<tr>
<td>Effective coaching and facilitation of professional development</td>
<td>X</td>
<td>25%</td>
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