POSITION SUMMARY: The Lay Coach is responsible for the overall planning and implementing of all practices and preparation for competition associated with their particular sport. This position must be very familiar with the specific rules, and regulations of the individual sport they are coaching. This position must maintain the highest code of conduct in representing ZCS in all practices and athletic competition.

TYPICAL PHYSICAL DEMANDS: While performing the duties of this job, the employee is regularly required to sit and stand, use hands to handle or feel objects, tools, or controls and talk or hear. The employee frequently is required to walk, reach with hands and arms, climb or balance and stoop, kneel, crouch, or crawl.

The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

TYPICAL WORKING CONDITIONS: While performing the duties of this job, the employee regularly works in an athletic facility or outdoor environment that is subject to changing temperatures and weather. The noise levels in the work environment are moderate to loud. There are no environmental hazards indicated for this position. Travel to practice and game locations will be required.

EXAMPLES OF DUTIES: (This list may not include all of the duties assigned.)

Essential Functions:
1. Supervise the safety of all student athletes for the duration of all practices and games.
2. Assist athletes in highest skill level achievement by using sound proven methods of coaching.
3. Motivate and inspire student athletes through positive reinforcement, energy, enthusiasm.
4. Facilitate outstanding teamwork and sportsmanship with all student athletes.
5. Display outstanding knowledge and innovation of specific sport.
6. Exhibit excellent personal conduct and appearance before, during and after games.
7. Foster academic, athletic and personal growth of student athletes.
9. Build positive relationships with opposing schools.
10. Maintain good condition of all game and practice equipment and fields.

General Functions:
1. Communicate professionally and effectively with athletes, other coaches, parents, officials and athletic department staff.
2. Demonstrate enthusiasm, a positive attitude and a passion for teaching and coaching.
3. Model ZCS Mission and Beliefs and Athletics Honor Code at all times.
4. Other duties as assigned by the Athletic Director or Head Coach.
PERFORMANCE REQUIREMENTS:

Knowledge, Skills & Abilities: Must maintain competency in rules, rule interpretations, game operations, coaching techniques and general information about all aspects of specific sport. Excellent communication skills and ability to demonstrate professional conduct in all coaching situations.

Education: HS Diploma or equivalent required. Minimum of 24 completed college credit hours or equivalent years of direct coaching experience preferred.

Experience: 0-2 years combined experience with teaching or coaching preferred.

Certificate/License: None

ACKNOWLEDGEMENT:

My signature serves as an acknowledgement that my job description has been explained to me by a Zionsville Community Schools representative, and I understand the contents.

Employee’s Signature: ___________________________________________ Date: _________________

Representative’s Signature/Title: ___________________________________________ Date: _________________