

CHAMPAIGN COMMUNITY UNIT SCHOOL DISTRICT NO. 4
Champaign, Illinois

Title: Maintenance Worker – Grounds

Qualifications:

1. High school diploma or equivalent, or compensating experience
2. Good human relations and communication skills
3. Must hold or be able to obtain a valid Illinois "Class C" driver's license
4. Must hold or be able to obtain an Illinois Department of Agriculture Pesticide Operator license
5. Ability to use standard hand and power tools
6. Basic computer skills
7. General familiarity with all of the following areas and advanced knowledge in at least two of the following areas:
 - a. General electric, plumbing, and carpentry
 - b. Irrigation systems programming and service
 - c. Concrete and asphalt paving
 - d. Operation and service of grounds service equipment
 - e. Athletic fields painting
 - f. Natural turf and artificial spot turf athletic fields care
 - g. Shrub, grass, and tree care
 - h. General landscaping best practices and techniques
 - i. Playground equipment
8. Ability to climb a ladder and work overhead
9. Ability to build scaffolding and use lift equipment properly
10. Ability to lift objects in excess of fifty (50) pounds in weight
11. Ability and willingness to respond to after-hours calls via landline or mobile phone and work overtime during high needs times of the year (snow removal, emergency storm damage clean-up, etc.) as directed

Reports To: Director of Custodial Services & Grounds or designee

Supervises: N/A

Objective: To maintain the District's facilities in peak operating condition to ensure educational and extracurricular programming can occur without disruption

Performance Responsibilities:

- A. Conducts installation, preventative maintenance and repair/replacement work in the areas highlighted in the qualifications for the position.
- B. Examines District grounds on a regular basis for needed repairs and maintenance.
- C. Follows written and oral directives.
- D. Accurately completes all assigned tasks in a timely manner.
- E. Reports safety concerns to Administration in a timely manner.
- F. Interacts with District staff, contractors, families, and others in a professional, courteous manner.
- G. Works overtime during high needs times of the year (snow removal, emergency storm damage clean-up, chemical applications during off hours, etc.) as directed.
- H. Adheres to Federal, State, local, and District safety policies, procedures, and regulations.
- I. Participates in the training & in-service programs, professional development activities, and all meetings as directed.
- J. Maintains high standards of cleanliness and organization across all District operational workspaces.
- K. Works with Administration to develop and implement procedures to maximize operational efficiency.
- L. Performs other related duties as assigned.

Terms of Employment: Work year to be established by the Board of Education; salary and benefits as stipulated in the collective bargaining agreement

Evaluation: Performance will be evaluated in accordance with the District's plan for evaluation of Educational Support Professionals (CESP)

Status: Created November 18, 1996
Last Revised (with CESP input and consent) August 9, 2022