

CHAMPAIGN COMMUNITY UNIT SCHOOL DISTRICT NO. 4
Champaign, Illinois

Title: Crossing Guard

Qualifications:

1. High school diploma or equivalent
2. Ability to communicate with and manage elementary school-aged children
3. Ability to identify and respond to emergency situations at school crossings
4. Excellent judgement and decision-making ability
5. Ability to command respect from motorists
6. Ability to stand for 30 minutes or longer and walk several blocks to cross children at separate crossing locations when required
7. Ability to work in inclement weather conditions
8. Reliable transportation

Reports To: Building Principal or designee

Supervises: N/A

Objective: To direct traffic at assigned crossings to protect children and to provide for the orderly movement of vehicular and pedestrian traffic

Performance Responsibilities:

- A. Promptly reports for all assignments and follows appropriate check-in procedures
- B. Learns the location and purpose of street traffic signs within the assigned patrol areas and uses this information as needed
- C. Communicates traffic and crossing rules and other relevant information to students and adults
- D. Ensures that children use the proper crossing locations and that no children are in the street while traffic is moving
- E. Remains alert for present or potential traffic hazards in the area surrounding the assigned crossing
- F. Informs the Principal of present and potential traffic hazards and recommends remedial steps to be taken to solve these problems
- G. Makes note of the description and license plate number of flagrant traffic violators and promptly provides this information to the Principal
- H. Maintains a professional appearance and demeanor
- I. Remains on duty through the end of the assignment and follows appropriate check-out procedures
- J. Completes all required annual training via the District's web-based trainings portal, SafeSchools
- K. Performs other related duties as assigned

Terms of Employment: Employment at-will; compensation as established by the Board of Education

Evaluation: Performance is continuously evaluated in accordance with the District's plan for evaluation of Crossing Guards

Status: Created May 6, 2019