

CHISAGO LAKES SCHOOLS, ISD #2144

TITLE: Mental Health Support Specialist

QUALIFICATIONS:

1. Current MN School Counseling, School Psychologist or School Social Worker license
2. Committed to the social, emotional, behavioral and educational development and well-being of students.
3. Ability to maintain effective and positive working relationships with staff, students and parents.
4. Background and experience implementing behavior and academic support programs, curriculum and interventions
5. Strong technology skills; Google and Microsoft
6. Able to lift 50 pounds.
7. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: Principal or designee

GENERAL DESCRIPTION: Trained mental health professionals can assist with mental health concerns, behavioral concerns, positive behavioral support, academic, and classroom support, consultation with teachers, parents, and administrators as well as provide individual and group counseling/therapy. School mental health staff are instrumental in providing social/emotional assistance so that students can access and take full advantage of their educational opportunities.

LENGTH OF CONTRACT: 184 teacher contract days plus up to an additional 5 days

PERFORMANCE RESPONSIBILITIES:

- Facilitate small group or individual sessions with students to support their social emotional learning needs.
- Support school staff that are struggling with stress, overwhelmed or other mental health concerns.
- Maintain ongoing communication with social behavior support team (counselors, psychologist, EBD, principal, associate principal, dean) to support the programming designed for the student
- Assist in building-wide supervision, including hallways, cafeteria, bus loading areas and various events.
- Consult and collaborate with general education teachers to assist students with implementing the designed intervention and achieve academic success.
- Engage in effective communication with parents to foster strong relationships.
- Provide support to teachers implementing behavior interventions with students in their classroom.
- Conduct classroom observations to collect required data.

- Ability to look for solutions that will help students make positive decisions, reconciling opposing points of view and improving behavior choices.
- Develop and administer behavior contracts and other intervention strategies when needed.
- Refer students to programs and services when appropriate.
- Facilitate crisis response procedures and participate in the school's crisis team at the discretion of the building principal
- Provide consultation in crisis prevention and response
- Complete student risk assessments when necessary
- Assist in completing student threat assessment activities when necessary
- Provide an immediate response to students, families, and school staff in crisis situations and determine when a referral to an outside agency is needed
- Assess students' levels of engagement/withdrawal by monitoring risk factors such as attendance, tardiness, behavioral referrals, poor academic performance, and in-school or out-of-school suspensions
- Respond on a regular basis to students' educational needs according to their type and level of risk for disengagement from school
- Maintain confidentiality as per mandated data privacy laws.
- Perform other related duties as assigned by the principal.

TERMS OF EMPLOYMENT:

Salary and work year to be established by the Board of Education.

EVALUATION:

Performance of this job will be evaluated annually in accordance with the provisions of the Board's policy on the evaluation of certified personnel.

[June 2021]