

CHISAGO LAKES SCHOOLS, ISD #2144

TITLE: CUSTODIAN

QUALIFICATIONS: Demonstrated aptitude for successful performance of the responsibilities & requirements listed below.

REPORTS TO: Lead Custodian and Director of Buildings & Grounds

JOB GOAL: Perform general cleaning and maintenance to provide pleasant and safe surroundings for students and staff.

PERFORMANCE RESPONSIBILITIES:

1. Conducts general cleaning for assigned areas within the building.
2. Removes snow and clears assigned entries into school.
3. Participates in non-major repairs of furniture or equipment.
4. Performs ground maintenance duties such as mowing and similar tasks.
5. Performs other tasks as directed.
6. Maintain confidentiality as per mandated data privacy laws.
7. Other duties as assigned.

PHYSICAL REQUIREMENTS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- hearing and speaking to exchange information
- seeing to perform assigned duties
- dexterity of hands and fingers to operate equipment
- ability to bend, crouch, twist, reach, kneel, crawl, and balance during building maintenance activities
- pushing, pulling equipment that exceeds 100 pounds or lifting heavy equipment or supplies (up to 50 pounds)
- climbing stairs/ladders
- walking, standing or sitting for extended periods of time
- operating assigned equipment
- exposure to air contaminants, confined work spaces, dirt, electrical hazards, temperature extremes, noise, toxic materials and vibrations.

Offers of employment will be made contingent upon passing a pre-employment physical, and upon satisfactory evaluation of the results of a criminal background check. Candidates who refuse to submit to testing will be disqualified from the hiring process.

TERMS OF EMPLOYMENT: Salary and work year to be established by the Board of Education.

EVALUATION: Performance of this job will be evaluated annually in accordance with the provisions of the Board's policy on evaluation of non-certified personnel.