



Churchill County School District

Everyone Always Learning...

Human Resources Department

Cameron Sorensen, Manager
Janel Buchan, Analyst | Andrea Gonzales, Analyst



INTERNAL/EXTERNAL VACANCY NOTICE

December 1, 2025

REVISED

The Churchill County School District is currently accepting applications for the following classified position for the 2025-2026 school year:

POSITION: Paraprofessional Instructional Assistant-Grant Funded position – E.C. Best Elementary School.

MINIMUM QUALIFICATIONS: Some experience working with students is desirable.

DEFINITION: Performs a variety of Paraprofessional duties related to classroom instruction for the purpose of assisting with tutoring and monitoring of students.

REQUIRED CERTIFICATION:

1. Meet highly qualified standards cited under State and Federal regulation, which are:
 - a. Completed at least two (2) years of study at an institution of higher education (in Nevada this equates to 48 semester credits);
 - b. Obtained an Associate's (or higher) degree; OR
 - c. Passed a formal State or local academic assessment demonstrating knowledge of, and the ability to assist in instructing, reading, writing, and mathematics (in Nevada the only currently approved test is the ETS ParaPro Assessment).
2. High school diploma or GED equivalent.
3. A current Nevada driver's license is required at the time of hire.
4. CPR/First Aid certification is required at the time of hire.

SALARY/SCHEDULE/BENEFITS: Based upon experience: Range 20-Step A \$16.13 through Range 20-Step K \$19.38. Schedule: Thirty-three (33) hours a week and 176 days per year.

Benefits include: Public Employee Retirement System (PERS), Health Benefits, Sick Leave, and Personal Leave.

FILING PERIOD: All interested applicants must complete a ChurchillCSD application on-line and show that they are qualified for the position requested as described above. Internal applications will be accepted on Monday, December 1, 2025 through midnight on Friday, December 5, 2025. External applications will be accepted on Thursday, December 4, 2025 through midnight on Friday, December 5, 2025 or until filled.

The position is a grant funded position, therefore the position will not continue past the life of the grant.

CONTACT PERSON:

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Phone (775) 428-7251, Fax (775) 423-5130

The Churchill County School District prohibits discrimination in employment, educational programs, and activities on the basis of race, color, national origin, ancestry, creed, religion, age, disability, marital status, veteran status, sex, sexual orientation, gender identity or expression, associational preference, or any other category protected by applicable state or federal law and provides equal access to the Boy Scouts and other designated youth groups. Sex discrimination includes sexual harassment and sexual violence, and these actions are strictly prohibited. The following person has been designated to handle inquiries regarding the non-discrimination policies: Derild Parsons, Superintendent, 690 S. Maine Street, 775-423-5184.



690 S. Maine St.
Fallon, NV 89406



Dept. Phone: 775-428-7240
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