



# Cicero School District #99

**Job Title:** Special Education Co-Teacher Elementary Grade Level

**Reports To:** Principal/Director of Special Education/Regional Program Supervisor

## Position Summary

To develop comprehensive instructional programs for students with learning disabilities, emotional disturbance, mental retardation or other health impairments to meet their maximum potential.

## Qualifications & Requirements

Valid Illinois Professional Educator License with an Learning Behavior Specialist I Endorsement

## Duties & Responsibilities

- To participate in the planning of the IEP for each disabled student
- To implement or oversee the implementation of all aspects of the IEP's and serve as case manager regarding implementation of: goals, objectives,
- mainstreaming, related services, social/emotional behavioral interventions and all other diagnostic evaluation of students on case load
- To participate in re-evaluations and provide academic testing as necessary for students enrolled in their classroom
- To individualize programming to meet the academic, social/emotional behavioral strengths and weaknesses of students as they work toward the achievement of grade level curriculum goals
- To carry out the responsibilities of the District 99 classroom teachers; i.e. lesson planning, record keeping, parent conferences, in-services, etc.
- To participate in the annual review and offer recommendations pertaining to the individual needs of the student
- To supervise and evaluate the job performance of each program assistant in the classroom
- Collaborate, plan and problem solve with teachers of students participating mainstream general education classes
- To complete all required department and State of Illinois reports pertaining to notifications, IEP development, goals, objectives and progress reports to be in compliance with mandated timelines and meeting schedules
- To complete other duties as assigned

## Terms of Employment

Start Date: August 2020

Hours: 8:30am – 3:00 pm

Work Year: 10 month

Compensation: As outlined in the teacher's collective bargaining agreement

Union Affiliation: Union