

Clarke County Public Schools

317 West Main Street
Berryville, Virginia 22611
540-955-6100

www.clarke.k12.va.us

June 15, 2022

VACANCY ANNOUNCEMENT

(RETIREES ARE ENCOURAGED TO APPLY)

POSITION:	Literacy and Math Interventionists
HOURLY RATE:	\$29.33 to \$38.78, depending upon experience (no benefits)
TERMS:	Not to exceed 25 hours per week from approximately September 6, 2022 to May 26, 2023. Positions are America Rescue Plan Act ESSER-3 grant-funded for the 2022-2023 school year only.
WORK SCHEDULE:	To be determined by supervisor based upon student needs.
FLSA STATUS:	Hourly, Non-exempt
APPLICATION DEADLINE:	Until filled
IMMEDIATE SUPERVISOR:	Building principal and other designated administrators

ESSENTIAL JOB FUNCTIONS (knowledge, skills, abilities, duties and responsibilities, physical conditions and nature of work, work environment):

KNOWLEDGE, SKILLS & ABILITIES:

- Must hold or be eligible for a teaching certificate with the Virginia Department of Education with an endorsement in Elementary Education, English and/or Mathematics, or a related area,
- Demonstrate a comprehensive knowledge and understanding of child growth and development and how it relates to learning,
- Demonstrate competency in research-based instructional strategies, classroom management, learning assessment and diagnosis,
- Display a complete understanding of the philosophy and models for providing intervention instruction to at-risk students,
- Demonstrate enthusiasm and interpersonal skills to relate well with students, staff, administration, parents, and community,
- Demonstrate the ability to communicate effectively in English, both orally and in writing, using proper grammar and vocabulary,
- Demonstrate the ability to use technology and technological devices to enhance lessons and visual and audio presentations.

DUTIES AND RESPONSIBILITIES:

- Establish high academic and behavioral standards and expectations for all students and provide high quality intervention services to identified students,
- Evaluate and assess students regularly, maintain records and assist with the facilitation of grade level data meetings to track student progress,
- Display high ethical and professional behavior and standards when working with students, parents, school personnel, and other agencies,
- Utilize Standards of Learning (SOL), District Curriculum Frameworks and/or Pacing Guides, available instructional technology, and the adopted textbook/intervention materials/software to ensure effective utilization of learning activities and materials,

- Work cooperatively with supervisors, building administration, school staff, and all teachers to develop and implement a comprehensive intervention program,
- Use current and relevant assessment tools to identify students in need of intervention services,
- Identify specific areas of ability, deficiency, interest and/or talent to guide the development of an appropriate intervention plan for each student,
- Evaluate student performance relative to established grade level standards of individual progress,
- Use effective presentation skills when employing direct instruction, including appropriate vocabulary and examples, clear and legible visuals, and the ability to articulate instruction. Use excellent written and oral English skills when communicating with students, parents, and colleagues,
- Provide a nurturing, supportive, and positive classroom climate that encourages student responsibility, using positive motivation, clear classroom routines, challenging instructional strategies, and effective classroom management techniques,
- Maintain positive, cooperative, and mutually supportive relationships with the administration, instructional staff, students, parents, and representatives of resource agencies within the community,
- Attend required staff meetings, grade level meetings, parent conferences, and serve as appropriate on staff committees. Participate in curriculum and program development, and in the selection of materials and equipment to support instruction when applicable,
- Continue to grow professionally through collaboration with colleagues and professional growth experiences,
- Performs other duties as assigned.

PHYSICAL REQUIREMENTS:

Must have the use of sensory skills in order to effectively communicate and interact with other staff and the public through the use of the telephone and personal contact as normally defined by the ability to see, read, talk, hear, handle, or feel objects and controls. Physical capability to effectively use and operate various items of office related equipment such as, but not limited to, a personal computer, calculator, copier, and other office machines. Some climbing, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, grasping, and repetitive motions.

This job description is intended to accurately reflect the position activities and requirements. However, administration reserves the right to modify, add, or remove duties and assign other duties as necessary. It is not intended to be and should not be construed as an all-inclusive list of all the responsibilities, skills, or working conditions associated with the position.

Clarke County School Board is an equal opportunity employer.

In Clarke County Public Schools, discrimination in employment against any person on the basis of race, color, creed, religion, national origin, ancestry, political affiliation, sex, sexual orientation, gender, gender identity, age, pregnancy, childbirth or related medical conditions, marital status, status as a veteran, genetic information or disability is prohibited. For additional information, refer to Policy GB EQUAL EMPLOYMENT OPPORTUNITY/NONDISCRIMINATION, revised June 15, 2020.