



CRETE-MONEE SCHOOL DISTRICT 201-U JOB DESCRIPTION

Job Title: Elementary Interventionist
Location: Various Elementary Schools
Reports to: Building Administrators, Assistant Superintendent of OTL

Position Level: Licensed/CMEA
FLSA Status: Salary/Exempt
Date Prepared: April 2025

Job Summary:

The Elementary Interventionist provides targeted, evidence-based academic support to students requiring Tier 3 interventions, including identifying student needs, implementing individualized or small-group interventions, and monitoring progress to improve literacy, math, and foundational skills while promoting a positive, inclusive learning environment and contributes to student success through a data-driven, collaborative approach.

Supervisory Responsibility:

None

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and/or abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Knowledge of research-based intervention strategies in literacy and mathematics
- Knowledge of Multi-Tiered System of Supports (MTSS) frameworks and progress monitoring
- Strong knowledge of state and district academic standards
- Knowledge of child development and learning theory
- Data analysis and goal setting based on assessment outcomes
- Differentiated instruction for diverse learning needs
- Effective communication with colleagues, students, and families
- Technology tools for instruction and data management (e.g., Branching Minds, Google Workspace)
- Able to foster strong relationships with students and promote a positive learning environment
- Able to collaborate effectively within interdisciplinary teams
- Able to adjust instruction responsively and thoughtfully
- Able to manage time efficiently and prioritize tasks aligned with student needs
- Able to perform all duties with an awareness of District procedures and Board of Education policies

Education, Licensure, & Experience:

- Valid Illinois Professional Educator License (PEL) with appropriate endorsements
- Minimum five (5) years of successful elementary teaching experience at the discretion of the Superintendent or designee
- Strong instructional background and familiarity with Tiered interventions and MTSS

Essential Job Functions:

- Deliver small-group or one-on-one Tier 3 instruction using research-based strategies
- Design and implement differentiated, research-based interventions in literacy, math, and other foundational skills
- Use formative assessments to monitor progress and adjust instruction, providing immediate feedback to students
- Analyze student performance data to develop intervention plans
- Utilize district-approved tools (e.g., Branching Minds) for tracking and documentation, including intervention plans
- Partner with classroom teachers and support staff to identify learning gaps
- Participate in MTSS meetings, contribute to intervention planning, and one or more PLC meetings per week in accordance with section 14.5 of the CMEA contract.

Revised 5/2025



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- Align goals and strategies with school and district improvement plans
- Create a safe, supportive, and organized learning space
- Apply effective classroom management techniques
- Promote student independence, growth mindset, and collaboration
- Engage in ongoing professional development to stay current with best practices
- Communicate with families regarding student progress
- Maintain accurate records and reflect on instructional practices
- Uphold district policies and contribute to building and district initiatives
- Perform other duties as assigned

Physical Requirements:

- Utilization of resources from other work units within the school district is required to perform the job's functions
- Generally, the job requires bending, carrying, climbing, lifting, pushing, pulling, reaching, sitting, standing, and walking along with light physical exertion
- Must be able to occasionally lift, move, or push items of 50 lbs.

Working Conditions:

- Loud environment at a standard acceptable level
- Extremes of temperature and humidity
- Hazards include stairs and communicable diseases

Term of Employment:

- Per Collective Bargaining Agreement

Evaluation:

- Per Collective Bargaining Agreement, Board of Education policy 5:320 *Evaluation*, and the Illinois Performance Evaluation Reform Act (PERA)