



## Crete-Monee School District 201-U

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### JOB DESCRIPTION

**TITLE: Special Education Teacher – Program for Adaptive Learners**

#### **Purpose Statement**

The Special Education Teacher for the Program for Adaptive Learners is responsible for delivering individualized instruction and support to students with significant cognitive, communication, and adaptive needs. The teacher creates a structured and nurturing environment to promote student growth in academic, social, emotional, and daily living skills, preparing students for greater independence in school, home, and community settings.

#### **Reports To**

Director of Special Education and Building Principal

#### **Essential Functions**

- Develop and implement Individualized Education Programs (IEPs) tailored to the needs of each student.
- Plan and deliver instruction focused on functional academics, communication, self-care, vocational training, and life skills.
- Utilize evidence-based instructional strategies and curriculum modifications.
- Collaborate with related service providers, support staff, and families to address students' holistic needs.
- Maintain accurate records of student progress, behavior, and data collection for IEP goals.
- Supervise and direct paraprofessionals within the classroom.
- Foster a positive, respectful, and inclusive classroom environment.
- Support student participation in general education settings when appropriate.
- Implement behavior intervention plans and support strategies consistently.
- Ensure compliance with all federal, state, and district special education regulations.

### **Job Responsibilities**

- Serve as case manager for assigned students, including scheduling and leading IEP meetings.
- Collaborate with school staff and parents to promote student success and generalization of skills.
- Participate in professional development, team meetings, and training as required.
- Maintain open and effective communication with families regarding student progress.
- Monitor student safety and well-being at all times.
- Perform other duties as assigned by administration.

### **Job Requirements: Minimum Qualifications**

- Bachelor's degree in Special Education or related field.
- Valid Illinois Professional Educator License with LBS1 endorsement.
- Experience working with students with significant cognitive and adaptive disabilities preferred.
- CPI or other crisis intervention training preferred or willingness to be trained.

### **Knowledge/Skills/Abilities**

- Ability to maintain confidentiality
- Must be able to provide platinum customer service including tact, courtesy, and patience
- Excellent written and verbal communication skills.
- Ability to establish and maintain effective working relationships with staff
- Ability to work with frequent interruptions
- Ability to discern significant student behavior and refer this to the supervisor
- Ability to impart information to the child's level of comprehension

### **Physical Requirements**

This job requires moderate physical exertion, including:

- Exerting up to 20 pounds of force frequently as needed to move objects
- May require exerting up to 50 pounds of force occasionally
- Frequent visual, auditory, and tactile sensory perception
- Ability to move throughout the building and the building site as needed

**Terms of Employment**

Full-time, 180 day position. Salary and benefits are determined by the collective bargaining agreement and district policy.

**Classification**

This position is classified as a CMEA union non-exempt Teaching position.

**Evaluation**

Performance of this job is evaluated in accordance with provisions of the Board's policy on evaluation of personnel.