



## Crete-Monee School District 201-U

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### JOB DESCRIPTION

#### **Title: Summer Maintenance Helper – Immediate Start**

##### **Purpose Statement**

As a Summer Maintenance Helper, you will assist with various maintenance tasks to prepare school facilities for the upcoming school year. This position is open to Crete Monee 201U students who are 16 years or older. This position can start before the school year is over. Hours to be determined by the director of maintenance.

##### **Reports To**

Director of Maintenance

##### **Responsibilities**

- Assist with packing and moving furniture and equipment to make room for school improvements.
- Perform general maintenance tasks such as cleaning, painting, and minor repairs.
- Help with groundskeeping tasks such as mowing, weeding, and landscaping.
- Follow safety guidelines and maintain a clean and organized work environment.
- Perform other duties as assigned by the maintenance supervisor.

##### **Job Requirements: Minimum Qualifications**

- Must be a Crete Monee student who is 16 years or older.
- Ability to lift heavy objects and perform physical tasks.
- Basic knowledge of maintenance and repair tasks.
- Good communication skills and ability to work well in a team.
- Dependability and a strong work ethic.

##### **Terms of Employment**

This is a temporary position for the summer months, with a schedule to be determined by the maintenance supervisor. Hourly rate: \$15/hr.