



**Department:** Department of Youth Services Education Initiative  
**Title:** **Summer School Teacher**  
**FLSA Status:** Exempt  
**Reports to:** Teaching Coordinator  
**Salary:** Hourly

**Qualifications**

1. Bachelor's Degree from accredited College or University required.
2. Current Massachusetts teacher license preferred.
3. Demonstrated successful teaching experience with adolescents placed at-risk desired.
4. Have demonstrated strong written and oral communication skills.
5. Valid driver's license and reliable vehicle are required.

**Responsibilities:**

1. To provide effective, engaging, high quality, direct educational instruction to youth assigned to DYS.
2. Support the implementation of multiple pathways for learning, including, as appropriate, HiSet preparation, diploma, post-secondary coursework, career exploration, and vocational opportunities.
3. To integrate individual student's education background information to design instruction, including IEP goals and objectives, EYF education and career goals, learning style information, and accommodations as needed.
4. To develop and maintain mini-unit plans and associated lesson plans.
5. To administer various assessments, surveys, and evaluations to students as indicated by their supervisor.
6. To maintain an effective, creative, and balanced learning environment that meets the needs of all students.
7. Provide educational leadership in the absence of the program based Teaching Coordinator, as indicated by regional supervisor or designee.
8. To collaborate with site team in scheduling, integration of curriculum, and behavioral procedures.
9. To maintain effective/positive relationships with CES, DYS, Vendors, Comm. Corp., and all other colleagues and supervisors.
10. To participate in any staff development indicated by supervisor.
11. Manage inventory of all classroom equipment and curriculum materials.
12. Comply with all policies and procedures of CES and host agency.
13. Assume any additional responsibilities as directed by the Executive Director or designee.

**Physical Demands:**

- Ability to multi-task and respond to demanding job duties with a positive mindset. Considerable walking and standing require that the candidate be in good physical condition.

**Work Conditions:**

- Ability to handle interruptions and maintain productivity.
- Ability to work with diverse personalities.
- Skilled in working both independently and collaboratively.
- May be subject to dangerous, often locked settings where the threat of verbal abuse and physical violence exists. Possible exposure to communicable diseases.

**Terms of Employment:**

- 30 days, Monday through Friday – Summer School Schedule.

- 6 hours per day

*CES is an equal opportunity employer and is particularly interested in candidates from a diverse range of cultural, ethnic, and racial backgrounds. We are especially interested in candidates whose backgrounds are well-suited to understanding and addressing the needs of the diverse student population we serve.*