JOB DESCRIPTION

Department: Department of Youth Services Education Initiative
Title: Summer School Health and Wellness Teacher (July 11-August 18, 2022)
FLSA Status: Exempt
Supervisor: Regional Education Coordinator/Assistant Regional Education Coordinator
Salary: Hourly

Essential Functions:
1. Provide instructional strategies and supports that are designed to help students fulfill their potential for physical, mental, emotional, and social growth:
   - Plan and implement effective physical education and nutrition lessons that engage the learner and reflect the various learning styles and needs of the students across assigned programs
   - Plan and deliver effective in-person, high quality, culturally responsive, and direct instruction to youth
   - Productively engage in all professional development and training and implement knowledge, skills, and methods promoted
   - Implement instructional and assessment strategies, curriculum, and all other identified instructional materials, curriculum guides, and related resources promoted by CES and/or DYS as directed
   - Support the development and implementation of multiple pathways for learning, including, as appropriate, High School equivalency preparation (HiSET/GED), diploma, post-secondary coursework, career readiness, and vocational development.
   - Use students' education background and related information to plan, co-plan, teach, and co-teach (as appropriate), including IEP goals and objectives, 504 plans, EYF education and career goals, learning style information, education assessment packet, etc.
   - Demonstrate the soft skills necessary for student success, including establishing high but achievable expectations, encouraging a love for learning, listening to others, being flexible and capable of adjusting to novel situations, showing empathy, being culturally responsive, embedding and encouraging higher order thinking along with teaching foundation skills, having a positive regard for students and promoting a growth mindset
   - Utilize effective classroom management skills and strategies (clear norms, rules, and procedures; proactive classroom management; effective instruction) to create a classroom climate that maximizes learning and promotes a positive mood and tone
   - Develop individualized physical activity fitness plans with students and help students monitor their growth against their fitness goals.
   - Provide students with instruction in a variety of motor skills and physical activities designed to enhance development of every student
   - Provide students with opportunities to develop positive, social, and cooperative skills through physical activity participation
   - Provide individualized and small group instruction to assigned students
• Conduct ongoing and required assessments of student fitness levels and learning using a variety of methods including formative, summative assessment and student progress monitoring
• Administer state mandated tests (GAIN, etc.) within the educational setting and ensure the level of security and confidentiality required
• Administer various assessments, surveys, and evaluations to students as indicated by their supervisor and maintain accurate and complete student records, including grades, attendance, AGR, etc. (Aspen, JJEMS, other) as directed by CES and/or DYS and in accordance with all applicable laws and regulations
• Provide a personalized and culturally responsive approach to education, including utilization of such strategies and methods as blended learning, G-Suite, student-teacher conferences, portfolio development, education and career planning, student voice, etc.
• Curate student learning experiences using G-Suite/Google Classroom and/or other online resources (Edgenuity) as directed by the supervisor
• Actively participate in DYS and CES professional development activities
• Provide age appropriate health and wellness education to youth in DYS settings
• Take all necessary safety precautions to protect students, staff, equipment needed for the physical education/nutrition program
• Organize, lead, and instruct in adventure and/or fitness and nutrition programming
• Substitute in classrooms, or remotely, as needed in coordination with the Regional Education Coordinator and/or Assistant Regional Education Coordinator

2. Provide leadership and participate in training and professional development that support the attainment of health, fitness, and well-being for students throughout the components of the DYS system
• Provide training in CPR/First Aid to youth
• Work jointly with DYS, CES, and other vendors in implementing fitness and nutrition curriculum
• Monitor functioning of PE equipment and materials at each site and support facilitation of repairs and/or replacement as may be necessary
• Integrate adventure/fitness and nutrition programming with existing education curriculum and DYS services
• Demonstrate commitment to learning and implementing new material, knowledge, and skills as requested
• Coordinate regional fitness and nutrition activities as requested

Other Duties and Responsibilities:
• Assume any additional responsibilities as directed by the Executive Director or designee.

Qualifications:
• Bachelor’s Degree from an accredited College or University in a related field
• Demonstrated success teaching with adolescents placed at risk
• Have demonstrated strong written and communication skills
• Valid driver’s license and reliable vehicle are required
• First Aid/CPR Instructor Certified at time of hire or within one year of hire

Preferred Qualifications:
• Master’s Degree from an accredited College or University in a related field
• Possession of a Massachusetts Physical Education and/or Health teacher license (secondary level)
- Successful teaching experience with adolescents placed at-risk

**Physical Demands:**
- Daily travel to identified programs is required
- Ability to multi-task and respond to demanding job duties with a positive mindset
- Must be able to enter, exit, and move through and between classrooms and program locations throughout the day. At some locations this will mean moving between floors
- Must be able to communicate and converse effectively in real time with youth and adults from multiple backgrounds and cultures
- Must maintain situational awareness, including awareness of student activity and communication in fast-paced secure residential treatment settings
- Requires the ability to effectively handle job stress in the performance of duties

**Work Conditions:**
- This position includes extensive travel with mileage reimbursement
- Ability to handle interruptions and maintain productivity
- Ability to work with diverse personalities
- Skilled in working both independently and collaboratively
- May be subject to locked settings where the threat of verbal abuse and physical violence exists. Possible exposure to communicable diseases
- Employees expected to follow CES Workplace Safety Standards and DYS Workplace Safety Standards and required COVID-19 prevention and mitigation protocols. Expectations require wearing a mask, using gloves when cleaning, attention to social distancing guidelines, and complying with hygiene standards

**Terms of Employment:**
- 24 days, Monday through Thursday – Summer School Schedule
- 7.5 hours per day

*CES is an equal opportunity employer and is particularly interested in candidates from a diverse range of cultural, ethnic, and racial backgrounds. We are especially interested in candidates whose backgrounds are well-suited to understanding and addressing the needs of the diverse student population we serve.*