The Collaborative's brand new 21st CCLC After School Program at Bernardston Elementary in Bernardston, MA, is seeking a **Site Coordinator** to run the daily operations for a new after school and summer program. Employment would begin July 1st, 2022, and the project will commence in September 2022.

**This is you:**

- You are energetic
- Has experience supervising others
- Has experience as an educator
- You are ready to think outside of the box to create dynamic before and after school programming.
- Is available to start as soon as possible.

**Highlights of what you will do:**

- **This Fall:** Will work with a staff of 6-10 people to engage up to 40-45 students an afternoon Mondays through Fridays from approximately 3-5:30pm at the Elementary School.
- **Summer:** Will supervise a staff of 6-10 people to engage 30 students a day in the summer program.
- Potentially offer a before school component to a small group of students during the school year.
- Design homework supports specific academic content areas like ELA, math etc.
- Schedule exciting enrichment activities for students.
- Immerse yourself in the Bernardston Elementary School community