

**COLONIAL HEIGHTS CITY PUBLIC SCHOOLS  
POSITION DESCRIPTION SUMMARY FORM**

**TITLE: ALGEBRA READINESS/MIDDLE SCHOOL MATH TEACHER**

**QUALIFICATIONS:**

A minimum of a Bachelor's degree in an appropriate field of education and holds an appropriate license from the Virginia Department of Education with an appropriate endorsement. Other alternatives to the above qualifications that the Board may find appropriate and acceptable. Personal characteristics necessary for working with students, staff members, administration, and parents.

**REPORTS TO:** Principal

**SUPERVISES:** None

**JOB GOALS:** The Algebra Readiness teacher will provide in-person, small group or one-to-one mathematics support to students in grades 6-8 who demonstrate deficiencies in math skills. Sections of traditional middle school math will be taught as needed.

**PERFORMANCE RESPONSIBILITIES:**

1. Collaborates with teachers and district instructional team to provide developmentally appropriate learning lessons and activities that are structured to advance students' understanding of the fundamentals of mathematics to prepare them for success in algebra coursework.
2. Works with building administrators and the division instructional team to design and implement the algebra readiness intervention model to support at-risk students.
3. Supports the mathematics process goals for students found in the Standards of Learning, including reasoning, communication, problem solving, connections, and representation, and sets students up to recognize and see mathematics in real-world applications.
4. Implements and models research-based, proven instructional methodologies to help students develop the skills needed to meet grade-level math proficiency and the Standards of Learning for secondary math objectives to ensure algebra readiness.
5. Works with classroom teachers to support progress monitoring of student growth. Works collaboratively with teachers to plan, implement, and review needed interventions and/or remediation for specific students.
6. Provides professional learning opportunities for staff to support student learning.
7. Completes local and state reporting requirements related to secondary math instructional support.
8. Regular attendance is an essential function of the position

9. Will teach traditional sections of middle school math as needed, if student enrollment dictates.
10. Other duties as assigned.

**PHYSICAL REQUIREMENTS:**

Involves limited physical tasks such as light lifting and operation of equipment such as computer, copier, projection system, etc. Involves some traveling to/from schools, meetings, and workshops.

**TERMS OF EMPLOYMENT:** Based on Teacher Salary Scale and experience as approved by the School Board.

**EVALUATION:**

Performance of this job will be evaluated by the Principal in accordance with the School Board's Teacher Performance Evaluation System.