

Location and grade level will be assigned after interviews.

ELEMENTARY EDUCATION TEACHER - 2022-2023 School Year

Summer training/development may be required depending on placement.

Minimum starting salary:\$45,000 - Additional compensation may be given for education and years of experience.

REPORTS TO: Building Administration

Qualifications:

- Bachelors or Masters degree in Elementary Education required.
- Wyoming teacher certification with an Elementary Education K-6 Endorsement required. (Applicants must be able to obtain a teaching certificate issued by the Wyoming Professional Teaching Standards Board (<http://wyomingptsb.com/>))

You must attach a copy of your certificate, an up-to-date/current resume, 3 signed letters of recommendation, letter of introduction, and college transcripts to be considered for this position.

Job Summary:

The Elementary Teacher will provide support to the instructional process by serving as a teacher with specific responsibility for supervising students within the classroom and other assigned areas; developing lesson plans and delivering group and individual student instruction within established curriculum guidelines; collaborating with other teachers, other professional staff, and administrators in addressing instructional and/or classroom issues; and responding to a wide range of inquiries from students' parents or guardians regarding instructional program and student progress.

Essential Job Functions:

Instructional:

- Administers and Develops subject specific assessments for the purpose of assessing student competency levels and/or developing individual learning plans.
- Advises parents and/or legal guardians of student progress for the purpose of communicating expectations; student's achievements; developing methods for improvement and/or reinforcing classroom goals in the home environment.
- Assesses student progress towards learning targets, objectives, expectations, and/or goals for the purpose of providing feedback to students, parents and administration.
- Collaborates with instructional staff, other school personnel, parents and a variety of community resources for the purpose of improving the overall quality of student outcomes, achieving established classroom objectives in support of the school improvement plan. Counsels students for the purpose of improving performance, health status, appropriate behavior, problem solving techniques and a variety of personal issues.

- Demonstrates and differentiates methods required to perform classroom and/or subject specific assignments for the purpose of providing an effective program that addresses individual student requirements.
- Directs assistant teachers, student teachers, instructional assistants, volunteers and/or student workers for the purpose of providing an effective classroom program and addressing the needs of individual students.
- Instructs students for the purpose of improving their success in academics through a defined course of study.
- Manages student behavior for the purpose of providing a safe and optimal learning environment.
- Monitors students in a variety of educational environments (e.g. classroom, cafeteria, playground, school grounds, hallways, restrooms, field trips, etc.) for the purpose of providing a safe and positive learning environment.
- Participates in a variety of duties such as supervisory duties, participation on school committees, meetings and professional development activities for the purpose of conveying and/or gathering information required to perform functions and to improve student achievement.
- Prepares a variety of written materials (e.g. grades, lesson plans following scope and sequence, correspondence with parents and students, examinations and quizzes, attendance, anecdotal records, etc.) for the purpose of documenting student progress and meeting mandated requirements.
- Reports incidents (e.g. fights, suspected child abuse, suspected substance abuse, harassment, zero tolerance offenses etc.) for the purpose of maintaining personal safety of students, providing a positive learning environment and adhering to state law and board policies.
- Responds to emergency situations for the purpose of resolving immediate safety concerns and/or directing to appropriate personnel for resolution.
- Responds to inquiries from a variety of sources (e.g. other teachers, parents, administrators, students, central office staff, etc.) for the purpose of resolving issues, providing information and/or direction.
- Supports other classroom teachers for the purpose of assisting them in the implementation of established curriculum and/or individual student plans.
- Other duties as assigned.

Professional:

- Is familiar with and abides by district policies, school expectations, and legal rules/expectations placed on professionals working with children.
- Seeks a cooperative working relationship with the district staff/personnel. Exercises mature and professional judgment in teaching and professional dealings with others.
- Demonstrates high standards of professionalism and ethics.
- Maintains confidentiality of information concerning colleagues, students, and parents.
- Participates in professional activities, as part of the teaching assignments that enhance the mission of the school/district and the meeting of district standards.
- Seek continuing education or professional development which aligns to individual/school/district goals.

- Those new to the district shall be involved in the district mentoring program. 8.
- Participates in district and/or building committees that enhance the mission of the school district.
- Perform other duties as assigned by the principal.

FLSA Status: Exempt

NOTICE OF NONDISCRIMINATION:

Carbon County School District #1 does not discriminate on the basis of race, color, religion/religious beliefs, gender, sex, age, national origin, sexual orientation, creed, citizenship status, marital status, political beliefs/affiliation, disability, home language, family, social or cultural background in its programs or activities. Inquiries regarding the District's non-discrimination policies are handled at 615 Rodeo St. Rawlins, Wyoming, 82301 by Tanya Wall, Director of Human Resources and Title IX Coordinator, (307) 328-9200, twall@crb1.net

EEO/AA/Vet/Disability Employer