



JOB POSITION:

School Social Worker –
Summer (Case Manager,
Child Study Team

SUBJECT: CST

GRADE:	K-8	TYPE:	CST
F/T OR P/T:	FULL-TIME	START DATE:	Summer 2026

School Social Worker – (Case Manager, Child Study Team)

Cresthaven Academy Charter School exists to provide a comprehensive education to our scholars that develops the 'whole child' through academic excellence, physical wellness, emotional health, and character enrichment. Our school is built on the belief that all children, regardless of race or economic status, can succeed when given equal access to a high-quality education. Each of our scholars will be empowered to overcome challenges and equipped to sustain their success in school and beyond.

Cresthaven Academy Charter School opened in August 2016 with 75 kindergarten scholars, and adds a grade each academic year until we are a K-8 school. All Cresthaven Academy scholars receive access to the best educators and resources, serving to actualize each child's potential and setting them on the path to college. Cresthaven Academy Charter School is supported by Cresthaven Academy Foundation, a 501(c)(3) non-profit organization. The Foundation exists to support the school and teaching staff in all things outside of classroom instruction, reducing the risk of burnout and raising academic standards by allowing educators to focus on their scholars. Together we incorporate comprehensive support for scholars and families into the education model, including an afterschool program, in order to inspire excellence in character, identity, and academics in each child.

Cresthaven Academy is focused on supporting excellent teaching that closes the achievement gap. We recognize that teachers are the most important in-school factor contributing to student achievement. We also value leadership and support staff because they facilitate, encourage, and help to foster the developmental growth of scholars to achieve physical, social and mental well-being by providing quality care and expertise in their respective roles.

Cresthaven Academy Charter School is seeking a certified and experienced **School Social Worker** to join our **Child Study Team** for the **Summer 2026 session**. The School Social Worker will provide case management services, conduct evaluations, and participate in IEP meetings in



alignment with NJ special education regulations. This is a **temporary summer position** with flexible scheduling and a **maximum compensation of \$4,000**.

Compensation:

- **Hourly Rate:** \$50.00 per hour
- **Maximum Earnings:** Not to exceed \$4,000 for the summer period July 2026

DUTIES AND RESPONSIBILITIES

Responsibilities:

- Serve as **case manager** for assigned students.
 - Conduct social history evaluations as part of the CST process.
 - Participate in eligibility and IEP meetings with families and school personnel.
 - Coordinate and document services, timelines, and compliance with NJ special education code.
 - Collaborate with other CST members (School Psychologists and LDTCs) to complete evaluations and develop Individualized Education Programs (IEPs).
 - Communicate effectively with families, administrators, and related service providers regarding student progress and services.
 - Maintain accurate records of evaluations, communications, and timelines.
 - Ensure confidentiality in accordance with state and federal guidelines (IDEA, FERPA).
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QUALIFICATIONS

Qualifications:

- Valid **New Jersey Educational Services Certificate** with **School Social Worker** endorsement.
- Demonstrated experience conducting evaluations and serving on a Child Study Team.



- Familiarity with IEP development and NJ special education timelines.
 - Strong interpersonal, communication, and organizational skills.
 - Ability to work independently and manage flexible summer hours.
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Schedule:

- Flexible hours available during Summer 2026 (specific hours determined by need and availability).
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Reports to: Director of Student Services

Terms of Employment:

Temporary summer position; compensation not to exceed \$4,000.

This position may require:

- Exposure to temperature variations and wet conditions.
- Walking and working on uneven and slick surfaces.
- Reaching above and below shoulder height.
- Frequent excessive standing during assigned work day.
- Frequent requirement to lift, carry, push, pull, sit, stand, walk, reach, crouch, climb, balance, kneel, and stoop.
- Cresthaven Academy offers a competitive salary and benefits, commensurate with experience and skills.
- This position may require travel between campuses

Candidates under final consideration will need to be able to pass a criminal history background check, and provide documentation of medical clearance (TB/Mantoux testing). Cresthaven Academy Charter School is an equal opportunity employer.

<i>Primary Location</i>	Cresthaven Academy Charter School
<i>Salary Range</i>	Summer
<i>Shift Type</i>	Part Time