

JOB POSITION: Brigance Kindergarten
Screening Tester

SUBJECT: N/A

GRADE: KINDERGARTEN

TYPE: TEST ADMINISTRATOR

F/T OR P/T: PART-TIME

START DATE: July 1st through August 15th

Brigance Kindergarten Screening Tester

Cresthaven Academy Charter School exists to provide a comprehensive education to our scholars that develops the 'whole child' through academic excellence, physical wellness, emotional health, and character enrichment. Our school is built on the belief that all children, regardless of race or economic status, can succeed when given equal access to a high-quality education. Each of our scholars will be empowered to overcome challenges and equipped to sustain their success in school and beyond.

Cresthaven Academy Charter School opened in August 2016 with 75 kindergarten scholars, and adds a grade each academic year until we are a K-8 school. All Cresthaven Academy scholars receive access to the best educators and resources, serving to actualize each child's potential and setting them on the path to college. Cresthaven Academy Charter School is supported by Cresthaven Academy Foundation, a 501(c)(3) non-profit organization. The Foundation exists to support the school and teaching staff in all things outside of classroom instruction, reducing the risk of burnout and raising academic standards by allowing educators to focus on their scholars. Together we incorporate comprehensive support for scholars and families into the education model, including an afterschool program, in order to inspire excellence in character, identity, and academics in each child.

Cresthaven Academy is focused on supporting excellent teaching that closes the achievement gap. We recognize that teachers are the most important in-school factor contributing to student achievement. We also value leadership and support staff because they facilitate, encourage, and help to foster the developmental growth of scholars to achieve physical, social and mental well-being by providing quality care and expertise in their respective roles. The Brigance Kindergarten Screening Tester will be responsible for administering the Brigance Early Childhood Kindergarten Screen to all incoming kindergarten students. This position plays a critical role in collecting baseline data on each child's developmental and academic readiness in order to support effective placement, intervention planning, and instructional preparation. Reports to the Director of Student Services.

DUTIES AND RESPONSIBILITIES

- Administer the Brigance Kindergarten Screen III to all incoming kindergarten students in accordance with district protocols and timelines.

- Accurately score and document student performance across all domains (e.g., language development, motor skills, academic concepts).
- Ensure a calm, child-friendly environment that allows each student to perform at their best during the screening.
- Collaborate with school administration, kindergarten teachers, and student support staff to ensure a smooth screening schedule and data-sharing process.
- Maintain confidentiality of all student records and data collected.
- Organize and submit data in a timely manner to the Director of Student Services for analysis and planning.
- Communicate any immediate concerns related to screening outcomes to appropriate school personnel.

QUALIFICATIONS

- Experience working with Kindergarten students preferred
- Familiarity with early childhood development and readiness benchmarks
- Ability to interact positively with young children in a professional setting
- Strong attention to detail and organizational skills
- Comfortable with data entry and basic documentation

This position may require:

- Exposure to temperature variations and wet conditions.
- Walking and working on uneven and slick surfaces.
- Reaching above and below shoulder height.
- Frequent excessive standing during assigned work day.
- Frequent requirement to lift, carry, push, pull, sit, stand, walk, reach, crouch, climb, balance, kneel, and stoop.
- Cresthaven Academy offers a competitive salary and benefits, commensurate with experience and skills.
- This position may require travel between campuses

Cresthaven Academy Charter School is an equal opportunity employer.

Candidates under final consideration will need to be able to pass a criminal history background check, and provide documentation of medical clearance (TB/Mantoux testing).

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| <i>Primary Location</i> | Cresthaven Academy Charter School (LOWER CAMPUS) |
| <i>Salary Range</i> | Stipend: \$50.00/hr not to exceed \$2000.00 |
| <i>Shift Type</i> | Temporary/Part-Time Assignment for Summer |