



CONSOLIDATED SCHOOL DISTRICT OF NEW BRITAIN
TALENT DEVELOPMENT OFFICE

Mathematics Teacher

POSITION SPECIFICATIONS

REPORTS TO

Principal

PRIMARY FUNCTION

To provide an instructional program for students that will develop student knowledge and understanding Math skills and concepts in accordance with district-wide curriculum.

QUALIFICATION PROFILE

CERTIFICATION / LICENSE

State Certification in Mathematics

EDUCATION

EXPERIENCE

SKILLS, KNOWLEDGE & ABILITIES

- Develops and implements an instruction program consistent with the goals of the district.
- Demonstrates a knowledge, understanding and application of Mathematics in the curriculum.
- Contributes to the implementation of a sequential Kindergarten-Grade 12 Mathematics Curriculum which emphasizes the acquisition of basic Mathematics skills and concepts.
- Provides students with opportunities to develop their critical thinking skills.
- Provides concrete laboratory experiences where possible.
- Uses community resources where applicable and available.
- Determines individual and group needs and prescribes appropriate learning tasks.
- Prepares and maintains written plans to meet the individual needs and creative abilities of students.
- Employs a variety of teaching techniques through the use of instructional materials and audio-visual aids.

ESSENTIAL PERFORMANCE RESPONSIBILITIES

- Establishes criteria for evaluation and uses tests to diagnose student progress and needs.
- Keep accurate records as required by building, district, state or federal requirements.
- Keeps parents informed of students' progress.
- Confers with individual students relative to progress recommending reinforcement procedures and/or enrichment activities.
- Teaches desirable work and study habits and encourages students to work to the best of their ability and take pride in their accomplishments.
- Creates an atmosphere in which students feel free to express their views.

- Promotes student self-respect, confidence, and trust.
- Promotes proper care of instructional material and equipment.
- Provides a learning environment conducive to the students' educational development.

ADDITIONAL DUTIES

- Promotes and contributes to inter-departmental activities and programs.
- Shares professional literature and innovative practices with the staff.
- Contributes to school committees, staff meetings and other staff efforts.
- Assists in interpreting the district's instructional program to parents and the community.
- Follows school procedures as established by the Principal in accordance with the contract.
- Makes constructive use of personal evaluation.
- Keeps informed of developments in the field of Mathematics.

EQUIPMENT

Must be able to use a personal computer and job-related equipment.

TRAVEL REQUIREMENTS

Limited travel between schools, as needed

TERMS OF EMPLOYMENT

As per Agreement with the New Britain Federation of Teachers

WORK SCHEDULE

As per Agreement with the New Britain Federation of Teachers

UNION AFFILIATION

Member of Local 871.

FUNDING SOURCE

Local funding

Job description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility.

CREATED: Month/Day/Year
BOARD APPROVED: Month/Day/Year