

**Assistant Athletic Coach
Job Description
Grayslake Community High School District 127**

TITLE: Assistant Athletic Coach

QUALIFICATIONS: Valid Illinois Teacher Certification recommended
Meets IHSA Criteria (Qualification of coaches – 2.070)
Previous coaching experience in specific coaching field recommended

REPORTS TO: Head Coach, Athletic Director

RELATES TO: Athletic Secretary, Athletic Trainer(s)

JOB GOAL: To help each participating student achieve a high level of skill, an appreciation for the values of discipline and sportsmanship, and an increased level of self-esteem. Observes all NFHS, IHSA, FVC, District 127, and school policies and rules in the best interest of student participants. To promote all District 127 programs.

PERFORMANCE RESPONSIBILITIES:

1. Organizes and oversees specific program level or areas of responsibility.
2. Communicates with head coach and Athletic Director to secure facilities to ensure safe practice/competition environment for students.
3. Supports the philosophy, programmatic instruction of sequential fundamentals and proper conditioning communicated by the head coach.
4. Communicates and plans with the head coach practice sessions and competition strategies which ensure the health and physical well-being of the student participants.
5. Coordinates with the head coach and Athletic Director a schedule of in-season practices.
6. Assures that all student participants at his/her program level are in compliance with D127 requirements including current athletic physical, Code of Conduct, fees paid, and is academically eligible, prior to practice, tryout, and competition.
7. Models and instills the values of sportsmanship and fair play to all participants, and enforces consequences for breach of such standards.
8. Attends all student athlete practices, games, and monitors proper supervision at all practices, games, and on school provided transportation.
9. Maintains and provides the head coach with end-of-season individual and team records and statistics.
10. Participates in a mandatory preseason parent meeting.
11. Assists the head coach in planning for the seasonal recognition program.
12. Assists in the orderly distribution and collection of uniforms and equipment.
13. Engages in personal professional development activities.
14. Other Duties as assigned by the Head Coach and/or Athletic Director

TERMS OF EMPLOYMENT: Renewed annually by the Board of Education

EVALUATION: Performance of this job will be evaluated by the Athletic Director and the Head Coach in accordance with the provisions of the Board's policy.